



APPROVED 5/16/2017

MINUTES

BOARD OF COMMISSIONERS

REGULAR MONTHLY MEETING

TUESDAY, APRIL 11, 2017, 6:00 P.M.

POTB MAIN OFFICES – CONFERENCE ROOM

4000 Blimp Boulevard, Tillamook, Oregon 97141

1. Call to Order: Bob Olsen @ 6:00 p.m.
Recognition of Persons Present: Commissioners Bob Olsen; Gerry Opdahl; Jack Mulder; Carolyn Decker & Jim Young
Port Staff: General Manager Michele Bradley & Margaret Amick
Adam Anderson – Jordan Ramis (via phone call)
2. Public Comment for Items Not on the Agenda: None
3. Consent Agenda – Motion to Approve Consent Agenda
 - a. Prior Meeting Minutes – Regular Meeting, March 21, 2017
 - b. Special Meeting - March 27, 2017**Jim Young moved to Approve the Consent Agenda; Carolyn Decker seconded and the motion passed (5-0).**
4. Discussion and Consideration of Resolution 2016-2017 #5 (NUNC PRO TUNC) In the Matter of Accepting Offer from State of Oregon Department of Transportation (ODOT) and Granting a Temporary Easement on Port's Property for ODOT's Completion of Its US101 Wheeler at MP48 Slide Repair Project. **Jack Mulder moved to Approve Resolution 2016-2017 #5 In the Matter of Accepting Offer from State of Oregon Department of Transportation (ODOT) and Granting a Temporary Easement on Port's Property for ODOT's Completion of Its US101 Wheeler at MP48 Slide Repair Project; Carolyn Decker seconded and the motion passed (5-0).**
5. Committee Reports
 - a. Tillamook Lightwave – Jim Young had nothing new to report; things are moving forward. Bob Olsen asked Jim if Microsoft has a landing at the TLW facility and Jim answered that they will land there but their electronics will be sited elsewhere due to tsunami concerns.
 - b. Salmonberry Trail – Commissioner Mulder reported the meeting at Banks on April 6, 2017 had less negative comments than meetings in the past. He told about consultants from a company called Huen, LLC that have been contracted to develop a strategic marketing plan and are meeting with the different stake holders to talk about the project. The Committee has begun discussions with a group at Portland State University regarding a Trail Benefits Study covering user benefits; economic and health benefits to the various communities along the trail. Jack then reviewed an update on fundraising covering grants, donations and contributions and the proposed purposes for the funds. There was also a list of grant applications in the works.

6. Manager's Report
 - a. March 2017 Safety Meeting Minutes
 - b. Draft of Letter Regarding Need for Transportation Funding - Draft letter to the Coastal Caucus members urging them to work to pass a comprehensive transportation package this session.
 - c. Update on the Recreational Immunity Bill- Michele Bradley distributed an email reporting that the Senate passed SB 327 unanimously and the bill will be going to the House for a vote. This bill extends immunity from liability to employees, agents and volunteers of a landowner who permits the public to recreate on their land free of charge.
 - d. Michele provided copies of the 2010 assessment reports on Hangar B evaluating its condition and detailing damage for the Commissioners to review. The report will serve as a basis to go out to bid for engineered documents to serve as a budget guide for the FOTAM Board in their fundraising efforts. She will revisit the subject at the May 16 meeting, giving the Board time to review.

The Board recessed the Regular Session @ 6:50 p.m. and entered Executive Session @ 6:50 p.m. as authorized by ORS 192.660 (2)(e) for Real Property Transactions. The Executive Session adjourned @ 7:19 p.m. and reentered Regular Session @ 7:20 p.m.

7. Formation of 501(c)(3) for Tillamook Air Museum –By phone with legal advisor Adam Anderson from Jordan Ramis. Adam reviewed with the Board the documents regarding the formation of the 501(c)(3): the Consent in Lieu of the Organizational Meeting of the Friends of Tillamook Air Museum (FOTAM); The Articles of Incorporation; and the Bylaws. He answered questions and noted any revisions needed and explained the legal differences for the Board between a public charity and a private foundation. It was decided to have 5 Directors on the FOTAM Board with 2 of them from the POTB Board of Commissioners. Gerry Opdahl & Carolyn Decker agreed to serve on the FOTAM Board of Directors, with Carolyn acting as interim President until the other 3 Director positions can be filled and the officers appointed. Adam will move forward on finalizing the paperwork to form the 501(c)(3).

Jim Young moved to approve Resolution 2016-2017 #6 In The Matter Of The Formation Of Friends Of Tillamook Air Museum (FOTUM). Gerry Opdahl seconded, and the motion passed (5-0).

8. Communications
 - a. Budget Committee Meeting – Thursday, May 4, 2017 @ 4:00 p.m.
 - b. Next Regular Meeting – Tuesday, May16, 2017 @ 6:00 p.m.
9. Executive Session – The Board recessed the Regular Session @ 7:50 p.m. and reentered Executive Session @ 7:50 p.m. as authorized by ORS 192.660 (2)(e) for Real Property Transactions. The Executive Session adjourned @ 8:44 p.m. and reentered Regular Session @ 8:44 p.m.
10. Commissioner Comments, as time allows: None
11. Adjournment: 8:45 p.m.