



AGENDA
POTB BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING AND BUDGET HEARING
PORT OFFICE, 4000 BLIMP BLVD., TILLAMOOK – CONFERENCE ROOM
FRIDAY, NOVEMBER 14, 2025 AT 11:00 AM

<https://us02web.zoom.us/j/85650156263?pwd=zOa1D7zDLc8pgyxjcvsySaNOOoVVOx.1>

Any comments or written testimony, if allowed, may be submitted to mbradley@potb.org up to 3:00 pm on the afternoon of the meeting

- 1) 11:00 Call to Order, Recognition of Persons Present
- 2) 11:05 Public Comment for Items Not on the Agenda (2-minute limit, or as Board President Desires)
- 3) 11:10 Office Administrator Report – Pami Boomer
 - a) Financial Reports
- 4) 11:20 Air Museum Director Report – Rita Welch
- 5) 11:30 Discussion and reconsideration of water rate increase (new information) and discussion of implementing January 1, 2026 **(Action)**
- 6) 11:45 Discussion and consideration of approval of application for match funding through the Oregon Department of Aviation grant application number COAR-TMK-2026-00021 for FAA-funded Fuel System Upgrade Construction **(Action)**
- 7) 11:55 Discussion and Consideration of approval of Resolution FY 2025-2026 #3 Declaring certain items as surplus and authorizing the general manager to dispose of in an appropriate way **(Action)**
- 8) 12:05 Consent Agenda **(Action)**
 - a) Minutes for October 15, 2025 Board Meeting
 - b) Lease Order AP-25-18: Rick Rife, Hangar #1 at Tillamook Airport, month to month
 - c) Lease Order AP-25-19: Airport A2 Circle Parking, one space, trailer parking, month to month
 - d) Lease Order RR-25-20: Meadow Outdoor Advertising Sign Encroachment MP 840.76, annual

- 9) 12:10 Manager's Written Report and Discussion - Michele Bradley
 - a) GM Annual Evaluation Forms
 - (1) Process/Due dates
 - b) Annual Goal Setting – board consideration for January discussion
- 10) 12:15 Communications
 - a) Closed Thanksgiving and day after
 - b) December Board Meeting : **Wednesday, 12/17/25 at 3:00 pm**
 - c) Closed Christmas
 - d) Closed New Year's Day
 - e) January Board Meeting: **January 21, 2025** at 3:00 pm
- 11) 12:20 Executive Session per ORS 192.660 (2) (e) to discuss Real Property Transactions
- 12) Adjournment