



**APPROVED 6-11-19**

## **MINUTES**

**FOR THE ANNUAL MEETING OF THE  
PORT OF TILLAMOOK BAY BUDGET COMMITTEE  
TO BE HELD ON THURSDAY, MAY 16, 2019 AT 4:00 P.M.**

**POTB MAIN OFFICES – CONFERENCE ROOM  
4000 Blimp Boulevard, Tillamook, Oregon 97141**

1. Call to Order at 3:55 p.m.  
Roll Call of Budget Committee Members Present – Jack Mulder; Jim Young; Carolyn Decker; Gerry Opdahl; Larry Rogers; Jerry Dove and Jill Williams. Matt Mumford arrived at 5:05 p.m.  
Port Staff: General Manager Michele Bradley; Pami Boomer and Margaret Amick
2. Election of Officers:
  - A. Election of Chairperson and Vice-Chairperson -  
(Duty is to preside over the remainder of the meeting and/or meetings thereafter.) **Jerry Dove nominated Jill for Chair, Jim Young seconded, and Jill Williams was elected (7-0), Matt Mumford absent. Jill nominated Jerry for Vice Chair, Jim seconded, and Jerry Dove was elected (7-0), Matt Mumford absent.**
  - B. Election of Secretary – (Duty is to confirm and sign written Minutes.) **Jill nominated Carolyn, Jim seconded, and Carolyn Decker was elected (7-0), Matt Mumford absent.**
3. Presentation of Proposed Budget for Fiscal Year 2019-2020. Gerry Opdahl asked if the FEMA projects have been audited now that they are all closed out. Michele said that audits may be performed as long as seven years from the time the close outs are final but are not automatically performed. Pami reviewed the proposed budget, noted changes from the current budget and answered the committee's questions to their satisfaction. She also provided April's financial report so the committee could see how the actual figures tracked with the 2018-2019 budget.
4. Public Testimony on Proposed Budget for Fiscal Year 2019-2020. There was no public testimony.
5. Discussion of Budget by Committee Members. No changes or amendments were required.
6. Consideration of Proposed Budget and Tax Levy (Staff)

**ACTION REQUESTED:**

- A. To approve the proposed Budget for Fiscal Year 2019-2020 as presented (or as amended)
- B. To approve the tax levy rate of .0364 cents per \$1,000 of assessed valuation for the General Fund for Fiscal Year 2019-2020

**Jerry Dove moved to approve the proposed Budget for Fiscal Year 2019-2020 as presented and to approve the tax levy rate of .0364 cents per \$1,000 of assessed valuation for the General Fund for Fiscal Year 2019-2020. Carolyn Decker seconded and the motion carried (8-0).**

- 7. Adjourned at 5:25 p.m.

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**Notice and Agenda – Special Meeting**

Posted at the following locations: POTB Main Offices; Tillamook County Courthouse; Tillamook County Library (Main Branch); and the Port's Website ([www.potb.org](http://www.potb.org))

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