



**APPROVED 9/22/15**

**BOARD OF COMMISSIONERS  
SPECIAL MEETING  
WEDNESDAY, SEPTEMBER 9, 2015.**

1. Call to order at 12:30 p.m.  
Recognition of Persons Present – Commissioners – John Lewis; Carolyn Decker; Jim Young; Bob Olsen; Jack Mulder at 1:20 p.m.  
Staff – Michele Bradley, Pami Boomer; Phyllis Rice  
Helping Hands – Alan Evans  
Berkshire Hathaway – Val Schumann  
Public – Gus Meyer
2. Public Comment for Items not on Agenda – Mr. Gus Meyer inquired about the covered fire hydrants and if they were operable. Ms. Bradley indicated they were not operable and are planned to be replaced as the Port grows.
3. Draft Financial Report for August 2015 – Ms. Boomer gave a brief overview of provided materials. She highlighted some items posted incorrectly (Septage revenue, Electric Sales, CN Car, Water \$7,000.00 not \$44.00).
4. Air Museum Update – August 2015 – Ms. Rice gave some highlights from the Month of August at the Air Museum. Attendance was up 8%, B17 will be at the Museum 9/8-9/13, Café Menu revamp out soon.
5. Discussion and Consideration of Resolution 2015-16 #2, Authorizing Business Oregon's Infrastructure Finance Authority Special Public Works Fund Development Project Financing Contract, Project Number L15013, for Unmanned Aerial System Range Infrastructure Enhancements, and authorization for Board President Jim Young to sign – **Commissioner Mulder moved to approve Resolution 2015-16 #2, Authorizing Business Oregon's Infrastructure Finance Authority Special Public Works Fund Development Project Financing Contract, Project Number L15013, for Unmanned Aerial System Range Infrastructure Enhancements, and authorization for Board President Jim Young to sign. Commissioner Decker seconded the motion. No Discussion. Motion passed (5-0).**
6. Discussion and Consideration of Memorandum of Agreement between the Port of Tillamook Bay and GSSL, Inc., dba Near Space Corporation Concerning Unmanned Aircraft System Operations and Authority for General Manager to Sign. **A consensus was reached to move forward with options ready for the 9/22/15 meeting.**

7. Executive Session per ORS 192.660 2(e) to discuss Real Property Transactions at 1:15 p.m. and ended at 2:08 p.m. **Commissioner Decker moved to approve the sale of the Headquarters Building to Helping Hands. Commissioner Olsen seconded the motion. Discussion – Commissioner Olsen asked if it would tie the Port to the presented letter of intent. The original motion never went to a vote and Commissioner Olsen moved to approve the sale of the Headquarters Building including the Letter of Intent presented on 9/9/15 with the verbal addition. Commissioner Decker seconded the motion. No Discussion. Motion passed (5-0).**
8. Communications
  - i. Office Closed for Labor Day, Monday 9/7/15
  - ii. Next Regular Meeting – Tuesday, 9/22/15 at 6:00 p.m.
  - iii. Oregon Parks and Recreation Department Board Meeting and Salmonberry Board Meeting, IGA Signing, Wednesday, 9/23/15 2:00 p.m.
9. Commissioner Comments – Commissioner Olsen asked about the DEQ Permit status for the Digester. Ms. Bradley indicated it was still under review. Commissioner Decker asked why the coffee pot had been removed at the Airport. Ms. Bradley indicated it the attendant's personal coffee pot and he was providing the beverage service at his own cost without reimbursement from the public.
10. Adjournment at 2:45 p.m.