



APPROVED 3/17/15

**BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING
TUESDAY, FEBRUARY 17, 2015**

1. Call to order - at 6:00 p.m.
Recognition of Persons Present - Commissioners - John Lewis; Carolyn Decker; Jim Young; Bob Olsen
Staff - Michele Bradley; Pami Boomer; Liz Marcum; Garrett Jensen; Josh Balmer
County - Paul Levesque
Tillamook Pilots Association - Rich Felley
Public - Gus Meyer; Jim Feemster
2. Public Comment - Gus Meyer asked about the status of the "Guppy" aircraft at the Air Museum. Ms. Bradley answered that it is incorporated into the transition agreement through 2015, then up for negotiation.
3. Consent Agenda **(Action) - Commissioner Decker moved to approve the minutes as presented. Commissioner Lewis seconded the motion. No discussion. Motion passed (4-0 Commissioner Mulder absent).**

Ms. Bradley gave a brief overview of the lease orders. **Commissioner Olsen moved to approve the lease orders. Commissioner Decker seconded the motion. No discussion. Motion passed (4-0 Commissioner Mulder absent).**
4. Combined Financial Reports – December 2014 and January 2015 - Ms. Boomer presented the financials for December and January. She highlighted the unexpected expenses at the digester and the Transition Revenue Share to the Erickson Group. She also informed the board that the insurance coverage may change in July. A discussion followed.
5. FEMA Alternate Projects
 - a. Monthly Update, Written Report (Eric Eckfield, DAY CPM, Owner's Representative) - Ms. Bradley touched on some highlights from material handed out at the meeting.
 - b. Oregon Solutions Update (Paul Levesque, Tillamook County Chief of Staff and Oregon Solutions Project Manager) - Mr. Levesque gave a brief update on the current status of the Oregon Solutions Project. Commissioner Lewis asked about the contaminated soil at the old mill sites along the project. Mr. Levesque indicated that there was roughly 600 cubic yards that need to be taken to a treatment facility and 10,000 cubic yards that can be entombed and may be used as a parking lot.

6. Planning Update (Garrett Jensen) - Mr. Jensen gave an update on his work to date on the guiding principles for the Master Plan for the Port. He held a meeting with the Advisory Committee, focusing on the historic quality of the Port, how to capture industry and more recreational use at the Port. A discussion was held on possible reasoning ideas for properties on the Port.
7. Museum Update - Ms. Marcum gave an update on the current status of the Museum. A grand reopening is scheduled for April 11th. She is planning an exhibit of the construction of Hangar B. Another behind the scenes tour is scheduled for this Saturday, February 21st. She gave a recap of her trip to New York and Seattle.
8. Manager's Report
 - a. City of Tillamook Annexation Request – Update/Ratification
 - b. Port Planning and Marketing Grant Changes
 - c. Update on Legal Services (John Hickey)
 - d. Staff Trainings
 - e. Grant Close-outs in Progress
 - f. Community Donations
 - g. Weekly Legislative Update Meetings
9. Communications
 - i. Next Special Meeting 03/05/2015 (if necessary; hold date)
 - ii. Regular Meeting 03/17/2015
 - iii. Financial Workshop - Date?
10. Commissioner Comments - None
11. Adjournment at 7:50 p.m.