



APPROVED 1-16-18

MINUTES

BOARD OF COMMISSIONERS

SPECIAL MEETING

THURSDAY, JANUARY 4, 2018, 12:30 P.M.

POTB MAIN OFFICE – CONFERENCE ROOM

4000 Blimp Boulevard, Tillamook, Oregon 97141

1. Call to Order: Bob Olsen @ 12:36 p.m.
Recognition of Persons Present: Commissioners Gerry Opdahl; Bob Olsen; Jim Young; Carolyn Decker and Jack Mulder (1:00 p.m.)
Port Staff: General Manager Michele Bradley; Pami Boomer; James Peak; Aaron Palter; Phyllis Rice; Mike Christie and Margaret Amick
Mary McArthur – Columbia-Pacific Economic Development District (Col-Pac EDD)
2. Public Comment for Items Not on the Agenda: None
3. Discussion and consideration of Personal Services Agreement with Columbia-Pacific Economic Development District (Col-Pac EDD) for updating the Port's Strategic Business Plan. Bob Olsen asked if the contract is with Mary specifically or with Col-Pac. It is with Col-Pac but Mary is the only person on staff qualified to perform the work. **Jim Young moved to sign the agreement with Michele Bradley and Mary McArthur as the signers. Gerry Opdahl seconded, the motion carried (4-0), Jack Mulder absent.**
4. Workshop to Update Strategic Plan #2 – Mary McArthur, Col-Pac EDD provided documents to the Board showing the organized and summarized ideas put forth by the Board at the first workshop. She asked the Board and Staff for their input for a “wish list” of future development and uses of the Port's assets and to expand on their vision of the Port in 10 – 20 years. Then she asked what is needed to bring it to reality. Some Board members expressed a desire for residential development on land unsuitable for industrial uses. James Peak would like more small shop space with room to expand for small businesses.

Mary asked everyone for feedback for a Mission Statement and supplied key phrases suggested at the last workshop. She had a list of activities required to update the plan and made suggestions on whether she or the staff were more knowledgeable to perform each task.

It was suggested that the workgroup identify the preferred type of tenant and market to them. There was discussion on the desirability of preserving all the historic buildings whatever the condition or only preserve the buildings that are still structurally sound, with a preference for the latter.

Mary led a discussion on the Port's guiding principles, reviewing and revising. The emphasis seemed to be on creating opportunities for family wage jobs and encouraging business to business industries.

Mary provided a sheet with a guideline for tasks and meetings. The next workshop will be March 1, 2018.

5. Communications

- a. Next Regular Meeting - Tuesday, January 16, 2018 @ 6:00 p.m.
- b. Next Special Meeting – Thursday, February 1, 2018 @ 12:30 p.m., *if needed* no meeting scheduled.

6. Adjournment: Bob Olsen @ 3:50 p.m.