



NOTICE AND DRAFT AGENDA
BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING
PORT OFFICE, 4000 BLIMP BLVD., TILLAMOOK – CONFERENCE ROOM
WEDNESDAY, FEBRUARY 16, 2022, 6:00 P.M.

<https://us02web.zoom.us/j/86895410895?pwd=a2Ezbk9ub2RFd25Rd3Y2UWpCWmpldz09>

Per Amended ORS 192.670 (HB 2560/2021), any comments or written testimony, if allowed, may be submitted to mbradley@potb.org up to 3:00 pm on the afternoon of the meeting

1. Call to Order, Recognition of Persons Present, and Public Comment for Items Not on the Agenda (3-minute limit, or as Board President Desires)
2. Office Administrator Report – Pami Boomer
 - a. Financials for January 2021
3. Discussion and Consideration of Insurance Agent of Record and Authority for General Manager move forward with contracting – staff recommendation
(Action)
4. Discussion and Consideration of Construction Contract with Earthworks Excavation for the Airport Water Line Improvement and Expansion Project, and Authority for General Manager to sign all associated documents **(Action)**
5. Consent Agenda **(Proposed Action – Approve Consent Agenda)**
 - a. Minutes for 01/19/2022, Regular Meeting, and 02/01/2022, Special Meeting
 - b. Leases:
 - i. Lease Order #22-01 Buddha Kat Winery, LLC; Bldg. #71; Winery Production and Tasting Room; month to month
 - ii. Lease Order #22-02 Portland Fashion Week; Hangar #2; Storage and Maintenance of Aircraft; month to month
6. Manager’s Written Report and Discussion - Michele Bradley **(No Action)**
7. Development of Criteria for Determining Compensation of General Manager – Jim Knight, SDAO Consulting Services

8. Tabled from January: 2022 Goals

9. HOLD: Executive Session per ORS 192.660 ORS 192660 (2) (e) for Real Property Transactions

10. Communications

- a. TLW meeting Tuesday, 2/22/2022
- b. March Regular Meeting: Wednesday, March 16, 2022, 6:00 pm
- c. April Regular Meeting: Wednesday, April 20, 2022, 6:00 pm (check calendar)
- d. Board member comments/concerns if time allows

11. Adjournment by 9:00, unless unanimously agreed to extend