



Port of Tillamook Bay
Approved
FY 16-17
Budget

Budget Message



May 17, 2016

Honorable Members of the Board of Commissioners &
Members of the Budget Committee
Port of Tillamook Bay

RE: Fiscal Year 2016-2017 Budget Message

Dear Members of the Board and Budget Committee Members:

As the Port of Tillamook Bay prepares for its 2016-2017 fiscal year, I would like to outline to each of you the issues that we are carrying into this next fiscal year and the financial ramifications that these issues will have on this and future fiscal years of the Port of Tillamook Bay.

The Port of Tillamook Bay has continued to embark on numerous, unprecedented changes. Since December of 2007, we have continued to work with Oregon Emergency Management (OEM) and Federal Emergency Management Agency (FEMA) in moving forward with the FEMA Alternate Projects in lieu of repairing the railroad facility. Construction is winding down; only the Hoophouses and the Southern Flow Corridor projects, which have both started, have yet to be completed. The Project close-out process has begun.

The railroad division continues to have very limited revenue, relying mostly on crossings and encroachments, and a small amount of switching revenue in Banks. In FY 15-16, we repaired track on the east side out of Banks and started rail car storage, which will be additional revenue once the investment is paid off. The Port continues to bear the debt load for the railroad, as it has since the storm of December 2007. Additionally, we are trying to lease Banks Yard area to take that off of our maintenance purview, both on the ground crew and office staff support, further reducing costs.

The POTB is also actively working with Oregon Department of Forestry and Oregon Parks and Recreation Department on a vision for the Salmonberry Trail along the rail corridor. To date, the only out of pocket cost has been a few hours of legal fees. An agency has been formed, the Salmonberry Intergovernmental Agency (STIA) which includes the Port, Tillamook County, and Oregon Departments of Forestry and Parks.

As we review the Proposed Budgets for the:

- Revenue Bond Fund
- Port General Fund - Administration
- Port General Fund – Airport
- Port General Fund - Industrial Park
- Port General Fund – Utilities
- Port General Fund - Railroad
- Port General Fund - NAST Museum
- Port General Fund – Digester

FY 2016-2017 Annual Budget Message

You will notice the following:

1. Staff continues to work with state agencies, such as DEQ, to bring the Port current with issues, such as the landfills, which required additions to the budget and additional financial assurance. We are now in compliance with our SW 1132 permit, and only need to update the financial assurance, which we believe we can file for an exemption for at this time.
2. Building Fund. This is not a true "Fund" again this year, with sequestered capital as such, but will instead show up as a column on the LGIP holding account as Building Fund, with a goal of \$5,000 by the end of the fiscal year. The budget is small this year, but can be modified in future years and a true Fund created. We would also like to have "funds" for road repair and water/sewer improvements into the future.
3. The Digester continues to operate at a loss. The board decided to end operation of the digester in February 2016 by giving the participating dairies a 60 day notice of closure. This prompted involvement from Tillamook County Creamery Association (TCCA) with an offer to cover most expenses if we would push the end date to June 30, 2016. You will note that again we are budgeting for a loss, while staff continues to search for revenue and reduce operational costs. As of today, the digester will either be shut down, or another operator will step in and lease the facility.
4. Discussions with our Line of Credit (LOC) holder is that the outstanding balance on the LOC (\$5M) in October 2016 will turn into a term loan for the match.
5. Staff has been actively working with David Ulbricht of SDAO Financial Services to refinance eight existing debts. This most likely is scheduled to take place mid-June 2016 and will affect the FY 2016-2017 budget. Two major debts will still need to be handled – the \$5M LOC that will term in October, and another \$1M from OBDD that will start in 2017.
6. Fringe benefit level, at this time, remains unchanged and a 3% cost of living increase is being recommended for all Port employees. Any overtime for eligible employees will continue to be on a manager-approved basis.

The preparation of the FY 2016-2017 Budget has been accomplished by Pami Boomer, Office Administrator. She has continued to keep up to date with trainings from the Department of Revenue and Budget Law trainings. All supervisors have worked together to create an accurate and realistic budget proposal for this fiscal year, working with the best information we have at the time as well as not adding too many assumptions with the FEMA funding.

Please remember that we strive to create a realistic budget. That said, there are unforeseen expenses and revenues that cannot be captured during budget time. There are also items that are beyond our control. We come up with the best estimate we can with the best information we have at the time.

I look forward to our presentation of this proposed FY 2016-2017 Budget to each of you and again thank you for your participation and contribution to this annual process as each of us seek to improve the Port of Tillamook Bay. We have the chance to change the economy not only for the Port of Tillamook Bay, but Tillamook County as well.



Michele Bradley
General Manager

Summary

PORT OF TILLAMOOK BAY - PROPOSED BUDGET 2016-17
Summary

	Proposed	Approved		Proposed	Approved
Revenue			Expense		
Net working Capital (accrual basis)	\$ 324,200	\$ 324,200	LOC 142	\$ 5,000,000	\$ 5,000,000
LOC 142	\$ 5,000,000	\$ 5,000,000			
LOC 160	\$ -	\$ -			
Total Revenues	\$ 5,324,200	\$ 5,324,200	Total Expenses	\$ 5,000,000	\$ 5,000,000

Admin	Proposed	Approved		Proposed	Approved
Revenue			Expense		
Taxes	\$ 48,801	\$ 48,801	Personal Services	\$ 129,439	\$ 129,439
Interest	\$ 4,000	\$ 4,000	Capital Outlay	\$ -	\$ -
Other Revenue	\$ 10,800	\$ 10,800	Long Term Debt	\$ 1,201	\$ 1,201
			Transfers to RB	\$ 67,000	\$ 67,000
			Audit, Accounting Services	\$ 65,000	\$ 65,000
			Promotional Development	\$ 10,000	\$ 10,000
			Interest Expense	\$ 216,000	\$ 216,000
			Other Expense	\$ 120,200	\$ 120,200
Total Admin Revenues	\$ 63,601	\$ 63,601	Total Admin Expenses	\$ 608,840	\$ 608,840

Airport	Proposed	Approved		Proposed	Approved
Revenue			Expense		
Rent (Building, Land, Hangar)	\$ 303,300	\$ 303,300	Personal Services	\$ 332,561	\$ 332,561
Aviation Fuel Sales	\$ 120,000	\$ 120,000	Capital Outlay	\$ 507,000	\$ 507,000
RV Park	\$ 5,500	\$ 5,500	Long Term Debt	\$ 34,631	\$ 34,631
Other Revenue	\$ 4,700	\$ 4,700	Advertising	\$ 2,000	\$ 2,000
Grant Revenue	\$ 494,000	\$ 494,000	Aviation Fuel for Retail	\$ 100,000	\$ 100,000
			Other Expense	\$ 158,949	\$ 158,949
Total Airport Revenues	\$ 927,500	\$ 927,500	Total Airport Expenses	\$ 1,135,141	\$ 1,135,141

Industrial Park	Proposed	Approved		Proposed	Approved
Revenue			Expense		
Rent (Building, Land, RV Storage)	\$ 901,225	\$ 901,225	Personal Services	\$ 465,592	\$ 465,592
Other Revenue	\$ 99,000	\$ 99,000	Capital Outlay	\$ 3,229,672	\$ 3,229,672
Grant Revenue	\$ 3,229,672	\$ 3,229,672	Long Term Debt	\$ 158,396	\$ 158,396
			Maintenance & Supplies	\$ 60,000	\$ 60,000
			Promotional Development	\$ 1,500	\$ 1,500
			Fuel / Oil	\$ 30,000	\$ 30,000
			Electricity	\$ 75,000	\$ 75,000
			Other Expense	\$ 135,000	\$ 135,000
Total Industrial Park Revenues	\$ 4,229,897	\$ 4,229,897	Total Industrial Park Expenses	\$ 4,155,160	\$ 4,155,160

Utilities	Proposed	Approved		Proposed	Approved
Revenue				Expense	
Water Income	\$ 165,000	\$ 165,000		Personal Services	\$ 200,963 \$ 200,963
Sewer Income	\$ 115,000	\$ 115,000		Capital Outlay	\$ - \$ -
Septage Receiving	\$ 50,000	\$ 50,000		Long Term Debt	\$ 47,806 \$ 47,806
Other Revenue	\$ 36,430	\$ 36,430		Maintenance & Supplies	\$ 25,550 \$ 25,550
Grant Revenue	\$ -	\$ -		Testing	\$ 16,500 \$ 16,500
				Water	\$ 110,000 \$ 110,000
				Other Expense	\$ 45,800 \$ 45,800
Total Utilities Revenues	\$ 366,430	\$ 366,430		Total Utilities Expenses	\$ 446,619 \$ 446,619

Rail Road	Proposed	Approved		Proposed	Approved
Revenue				Expense	
Rent (Crossings, Easements)	\$ 100,000	\$ 100,000		Personal Services	\$ 51,503 \$ 51,503
Switching	\$ 160,000	\$ 160,000		Capital Outlay	\$ - \$ -
Car Storage	\$ 60,000	\$ 60,000		Long Term Debt	\$ 150,671 \$ 150,671
Shortline Tax Credits	\$ 155,000	\$ 155,000		Maintenance & Supplies	\$ 10,000 \$ 10,000
Other Revenue	\$ 20,050	\$ 20,050		Tariff	\$ 95,000 \$ 95,000
				Contractual Services	\$ 40,000 \$ 40,000
				Other Expense	\$ 52,160 \$ 52,160
Total Railroad Revenues	\$ 495,050	\$ 495,050		Total Railroad Expenses	\$ 399,334 \$ 399,334

Museum	Proposed	Approved		Proposed	Approved
Revenue				Expense	
Museum Revenue (Attendance)	\$ 520,000	\$ 520,000		Personal Services	\$ 345,414 \$ 345,414
Gift Shop	\$ 300,000	\$ 300,000		Capital Outlay	\$ 10,000 \$ 10,000
Café / Catering	\$ 160,000	\$ 160,000		Long Term Debt	\$ - \$ -
Building Rent / RV Storage	\$ 144,000	\$ 144,000		Cost of Goods Inventory	\$ 150,000 \$ 150,000
Donations	\$ 4,000	\$ 4,000		Cost of Goods Café / Catering	\$ 108,000 \$ 108,000
Other Revenue	\$ 13,750	\$ 13,750		Museum Exhibits	\$ 15,000 \$ 15,000
				Advertising & Promotion	\$ 20,000 \$ 20,000
				Other Expense	\$ 126,245 \$ 126,245
Total Museum Revenues	\$ 1,141,750	\$ 1,141,750		Total Museum Expenses	\$ 774,659 \$ 774,659

Digester:	Proposed	Approved		Proposed	Approved
Revenue				Expense	
Biomass Tax Credit	\$ 200,000	\$ 200,000		Personal Services	\$ 84,194 \$ 84,194
Electric Power Sales	\$ 12,000	\$ 12,000		Capital Outlay	\$ - \$ -
Fiber	\$ 45,000	\$ 45,000		Long Term Debt	\$ 18,382 \$ 18,382
Carbon Credit	\$ 50,000	\$ 50,000		Wheeling Charges	\$ 45,000 \$ 45,000
Other Revenue	\$ 42,500	\$ 42,500		Contracted Transporting Charge	\$ - \$ -
Grant Revenue	\$ -	\$ -		Contracted Services	\$ 105,000 \$ 105,000
				Other Expense	\$ 125,600 \$ 125,600
Total Digester Revenues	\$ 349,500	\$ 349,500		Total Digester Expenses	\$ 378,176 \$ 378,176
Total Revenues - General Fund	\$ 12,897,928	\$ 12,897,928		\$ 12,897,928	\$ 12,897,928

General Funds Resources

PORT OF TILLAMOOK BAY - PROPOSED BUDGET 2016-17

GENERAL FUND

RESOURCES	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Proposed 2016-17	Approved 2016-17
Net working Capital (accrual basis)		203,206	750,000	324,200	324,200
LOC 142	-	-	5,000,000	5,000,000	5,000,000
LOC 160	-	-	1,000,000	-	-
ADMINISTRATION - 10					
OPERATING REVENUE					
Service Charges	10,124	16,999	5,000	5,000	5,000
LGIP Interest Income	678	915	500	1,000	1,000
Lottery Bond Interest	5,066	5,201	3,000	3,000	3,000
Public Records Request	12	599	200	200	200
Miscellaneous Income	1,763	4,244	1,000	1,000	1,000
Timber Sales	-	-	5,000	-	-
OPERATING REVENUE TOTALS	17,644	27,958	14,700	10,200	10,200
GRANT REVENUE					
SMC Funds - FEMA/OEM	-	-	-	-	-
GRANT REVENUE TOTALS	-	-	-	-	-
OTHER REVENUE					
Current Taxes	44,687	45,934	42,000	45,000	45,000
Prior Year Taxes	2,851	2,277	1,500	1,500	1,500
Property Tax Interest	3	2	5	5	5
Timber/Land County Taxes	6,227	3,031	-	2,296	2,296
Insurance Proceeds	-	-	20,000	-	-
TLW Revenue Share	-	-	7,500	4,600	4,600
OTHER REVENUE TOTALS	53,769	51,244	71,005	53,401	53,401
TOTAL ADMIN REVENUE	71,412	79,202	85,705	63,601	63,601

INDUSTRIAL PARK - 30**OPERATING REVENUE**

Landfill Tipping Fee	45,036	24,192	30,000	-	-
Building & Land Rent	694,878	697,470	850,000	800,000	800,000
Land Rent	-	-	-	15,725	15,725
RV Storage	-	-	-	50,000	50,000
Headquarters Receivable Payment	-	-	-	24,000	24,000
Event Rental Income	-	-	-	10,000	10,000
Food Cart Rent	-	-	1,500	1,500	1,500
Property Tax from Renters	-	-	-	14,000	14,000
Airport Business Park	-	84,000	84,000	84,000	84,000
Reimburse Prior Expenses	-	180	5,000	-	-
Sale of Assets	-	-	240,000	-	-
Museum Income	70,831	47,844	-	-	-
Miscellaneous Income	4,893	1,273	-	1,000	1,000
Timber Sales	-	-	5,000	-	-
OPERATING REVENUE TOTALS	815,638	854,959	1,215,500	1,000,225	1,000,225

GRANT REVENUE

IFA Port Planning and Marketing Grant	-	-	15,000	-	-
Industrial Warehouse Business Park - FEMA Fu	2,972	-	-	-	-
FEMA Alternate Projects A & E - FEMA - PW 9:	59,990	57,581	-	-	-
FEMA Alternate Projects A & E - OR Bonds - IF.	2,406	15,146	-	-	-
FEMA Equipment Purchase - PW 939	250	334	135,000	-	-
FEMA - Road Improvements - FEMA - PW 945	1,077,818	157,460	-	-	-
FEMA - Road Improvements - OR Bonds -IFA- I	390,786	32,255	-	-	-
Truck Scales Installation - FEMA	675	17,260	-	-	-
FEMA - Administration Bldg. - FEMA	8,131	92,030	139,973	225,000	225,000
FEMA - Administration Bldg. - OR Bonds	-	-	46,657	-	-
FEMA - Administration Bldg. - Other	-	-	-	75,000	75,000
FEMA - Bldg. 11 Improve - FEMA	8,761	579,513	204,900	-	-
FEMA - Bldg. 11 Improve - OR Bonds -IFA-	384	177,307	68,300	-	-
FEMA - Bldg. 12 Improve - FEMA	108	-	-	-	-
FEMA - Bldg. 18 Improve - FEMA	471	-	-	-	-
FEMA - Bldg. 19 Improve - FEMA	10,791	3,791	-	-	-
FEMA - Bldg. 59 Improve - FEMA	7,798	580,231	241,916	-	-
FEMA - Bldg. 59 Improve - OR Bonds	681	178,158	80,639	-	-
POTB Shop Construction - FEMA Funds	179,177	1,341,244	255,995	-	-
POTB Shop Construction - OR Bonds -IFA	-	-	85,332	-	-
FEMA - Greenhouses- PW 955- FEMA Funds	2,532	3,443	57,000	30,000	30,000
FEMA Alt. Projects Development - FEMA - PW	6,692	465	-	-	-
FEMA -Greenhouses- PW 955- Matching Fund	-	5,428	19,000	10,000	10,000
OBDD Brownsfield	52,842	-	-	-	-
Southern Flow Corridor - Other Match	-	-	-	1,987,601	1,987,601
Southern Flow Corridor - FEMA	-	125,844	686,900	676,553	676,553
Southern Flow Corridor - Matching Funds	-	343,586	228,967	225,518	225,518
SDAO Safety Grant	-	2,994	-	-	-
GRANT REVENUE TOTALS	1,813,266	3,714,070	2,265,580	3,229,672	3,229,672

TOTAL IP REVENUE	2,628,904	4,569,029	3,481,080	4,229,897	4,229,897
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AIRPORT - 20**OPERATING REVENUE**

Building & Land Rent	150,041	244,013	225,000	125,000	125,000
Hangar Rent	-	-	-	79,200	79,200
Land Rent	-	-	-	99,100	99,100
Aviation Fuel Sales	97,607	98,447	120,000	120,000	120,000
Retail Sales	396	425	1,000	200	200
Reimburse Prior Expense	-	1,399	-	-	-
Hunting Permits	2,855	2,930	2,500	2,500	2,500
Rental Car Income	-	-	-	2,000	2,000
RV Park	3,440	6,884	5,500	5,500	5,500
OPERATING REVENUE TOTALS	254,339	354,098	354,000	433,500	433,500

GRANT REVENUE

FAA AIP Project - Fencing	157,336	-	-	-	-
FAA AIP Project - Fencing & Drainage-Matchin	64,882	-	-	-	-
FAA - AIP Project - Runway Overlay	107,332	3,857	-	-	-
Connect Oregon Grant - FAA Match	7,880	-	-	-	-
Business Park Development-Near Space-FEMA	41,629	1,552	-	-	-
FEMA - Airport FBO - FEMA	958,073	-	-	-	-
FEMA - Airport FBO - OR Bonds	74,419	-	-	-	-
FAA AIP - Apron Rehab 1	-	-	-	117,000	117,000
OBDD Grant SPWF	-	-	500,000	355,000	355,000
OBDD Grant SRF	-	-	500,000	22,000	22,000
GRANT REVENUE TOTALS	1,411,551	5,410	1,000,000	494,000	494,000

TOTAL AIRPORT REVENUE	1,665,890	359,508	1,354,000	927,500	927,500
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UTILITIES - 40**OPERATING REVENUE**

Water Income	96,488	116,119	165,000	165,000	165,000
Sewer Income	91,899	94,443	100,000	115,000	115,000
Storm Water Maint. Revenue	-	-	-	6,000	6,000
Water (Port Usage)	-	-	-	18,015	18,015
Sewer (Port Usage)	-	-	-	12,415	12,415
Miscellaneous Income	1,581	-	-	-	-
Septage Receiving Station	16,646	34,429	40,000	50,000	50,000
OPERATING REVENUE TOTALS	206,614	244,991	305,000	366,430	366,430

GRANT REVENUE

FEMA Water Loop PW 944	202,149	1,633	-	-	-
FEMA Septage Receiving	36,508	-	-	-	-
GRANT REVENUE TOTALS	238,658	1,633	-	-	-

TOTAL UTILITIES REVENUE	445,272	246,624	305,000	366,430	366,430
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RAILROAD - 50					
OPERATING REVENUE					
Switching Charge - Originating	184,686	170,996	160,000	160,000	160,000
Reclaim	12,222	-	6,000	-	-
Reimbursement of RR Expense	1,260	-	-	-	-
Use of Property, Buildings, Equipment	109,336	137,193	90,000	100,000	100,000
Insurance Reimbursement	-	337,762	-	-	-
Insurance Proceeds	-	28,426	315,000	-	-
Car Storage	-	-	20,000	60,000	60,000
Public Records Request	-	50	-	50	50
OPERATING REVENUE TOTALS	307,504	674,426	591,000	320,050	320,050
OTHER REVENUE					
Sale of Property	-	900,000	-	-	-
Sale of Timber	-	-	-	20,000	20,000
Short Line Tax Credits	155,625	155,625	155,000	155,000	155,000
OTHER REVENUE TOTALS	155,625	1,055,625	155,000	175,000	175,000
TOTAL RAILROAD REVENUE	463,129	1,730,051	746,000	495,050	495,050
DIGESTER - 70					
OPERATING REVENUE					
Rent	-	-	-	37,500	37,500
Miscellaneous	1,381	-	1,000	5,000	5,000
Biomass Tax Credit	249,708	477,780	475,000	200,000	200,000
Electric Power Sales	225,760	278,905	380,560	12,000	12,000
Manure Fiber	71,516	142,294	100,000	45,000	45,000
Carbon Credit Sales	-	-	2,500	50,000	50,000
OPERATING REVENUE TOTALS	548,366	898,979	959,060	349,500	349,500
GRANT REVENUE					
Digester Upgrade - FEMA Funded	405,150	236,152	-	-	-
GRANT REVENUE TOTALS	405,150	236,152	-	-	-
TOTAL DIGESTER REVENUE	953,515	1,135,131	959,060	349,500	349,500
NAST MUSEUM - 60					
OPERATING REVENUE					
Museum Revenue	-	153,568	441,696	520,000	520,000
Gift Shop	-	44,696	292,333	300,000	300,000
Café	-	33,328	148,576	150,000	150,000
Catering	-	-	6,000	10,000	10,000
Event Rental	-	-	1,000	5,000	5,000
Subleases (Building and Land Rent)	-	70,202	144,000	144,000	144,000
Children's Play Area Admissions	-	-	1,500	3,000	3,000
Miscellaneous Income	-	77	-	-	-
Donations	-	-	-	4,000	4,000
ATM	-	-	-	250	250
Penny Machine	-	-	-	500	500
Special Events / Sponsor Revenue	-	-	-	5,000	5,000
OPERATING REVENUE TOTALS	-	301,872	1,035,105	1,141,750	1,141,750
TOTAL NAST MUSEUM REVENUE	-	301,872	1,035,105	1,141,750	1,141,750
GENERAL FUND RESOURCE TOTAL	6,228,123	8,624,623	14,715,950	12,897,928	12,897,928

**General Funds
Requirements
Summary**

PORT OF TILLAMOOK BAY - PROPOSED BUDGET 2016-17

GENERAL FUND

REQUIRMENT TOTALS	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Proposed 2016-17	Approved 2016-17
LOC 142 Principal			5,000,000	5,000,000	5,000,000
LOC 160 Principal			1,000,000	-	-
ADMINISTRATION					
PERSONAL SERVICES	134,327	153,554	109,286	129,439	129,439
MATERIAL AND SERVICES	397,490	442,795	438,200	411,200	411,200
CAPITAL OUTLAY	1,722	2,250	-	-	-
LONG TERM DEBT	-	-	1,201	1,201	1,201
TOTAL ADMINISTRATION REQUIRMENTS	533,540	598,599	548,687	541,840	541,840
AIRPORT					
PERSONAL SERVICES	184,202	177,732	214,409	332,561	332,561
MATERIAL AND SERVICES	142,786	219,404	238,968	260,949	260,949
CAPITAL OUTLAY	1,680,102	48,746	1,115,000	507,000	507,000
LONG TERM DEBT	33,685	37,145	33,125	34,631	34,631
TOTAL AIRPORT REQUIRMENTS	2,040,774	483,028	1,601,502	1,135,141	1,135,141
INDUSTRIAL PARK					
PERSONAL SERVICES	379,367	391,899	375,568	465,592	465,592
MATERIAL AND SERVICES	258,524	233,338	242,000	301,500	301,500
CAPITAL OUTLAY	1,823,451	4,336,280	2,130,580	3,229,672	3,229,672
LONG TERM DEBT	157,743	168,020	158,173	158,396	158,396
TOTAL IP REQUIRMENTS	2,619,084	5,129,537	2,906,321	4,155,160	4,155,160
UTILITIES					
PERSONAL SERVICES	168,856	190,335	190,145	200,963	200,963
MATERIAL AND SERVICES	160,034	154,550	176,890	197,850	197,850
CAPITAL OUTLAY	237,818	-	-	-	-
LONG TERM DEBT	47,807	53,220	47,807	47,806	47,806
TOTAL UTILITIES REQUIRMENTS	614,514	398,105	414,842	446,619	446,619

RAILROAD					
PERSONAL SERVICES	49,518	46,006	53,261	51,503	51,503
MATERIAL AND SERVICES	129,290	222,684	400,750	197,160	197,160
CAPITAL OUTLAY	-	-	-	-	-
LONG TERM DEBT	147,551	153,496	145,713	150,671	150,671
TOTAL RAILROAD REQUIRMENTS	326,359	422,186	599,724	399,334	399,334

NAST MUSEUM					
PERSONAL SERVICES	-	111,789	585,419	345,414	345,414
MATERIAL AND SERVICES	-	153,600	430,242	419,245	419,245
CAPITAL OUTLAY	-	-	-	10,000	10,000
LONG TERM DEBT	-	-	-	-	-
TOTAL NAST MUSEUM REQUIRMENTS	-	265,389	1,015,661	774,659	774,659

DIGESTER					
PERSONAL SERVICES	219,658	230,051	237,388	84,194	84,194
MATERIAL AND SERVICES	484,484	1,312,227	1,288,975	275,600	275,600
CAPITAL OUTLAY	1,208,434	44,715	12,891	-	-
LONG TERM DEBT	17,574	16,643	17,099	18,382	18,382
TOTAL DIGESTER REQUIRMENTS	1,930,151	1,603,636	1,556,353	378,176	378,176

TRANSFER TO OTHER FUND					
Transfer to Revenue Bond Fund		64,932	66,000	67,000	67,000
TOTAL TRANSFERS	71,330	64,932	66,000	67,000	67,000

TOTAL REQUIRMENTS	8,064,423	8,965,410	14,709,090	12,897,928	12,897,928
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Administration Requirements

PORT OF TILLAMOOK BAY - PROPOSED BUDGET 2016-17

GENERAL FUND

REQUIREMENTS	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Proposed 2016-17	Approved 2016-17
ADMINISTRATION					
PERSONAL SERVICES					
PAYROLL					
Port Director	25,216	-	27,632	-	-
Business Manager	3,859	-	-	-	-
Office Administrator	9,773	-	13,845	-	-
Operations Manager	9,994	-	-	-	-
Administrative Assistant	7,534	-	18,246	-	-
Supervisor (utilities/IP)	15,645	-	-	-	-
Commissioner Expense	6,950	-	10,050	8,000	8,000
Salaries - Administration	998	75,078	-	67,419	67,419
Holiday Bonuses	-	-	-	3,000	3,000
Overtime	565	441	4,000	1,000	1,000
Accrued Vacation	2,176	350	1,300	1,000	1,000
PAYROLL TOTALS	82,711	75,869	75,073	80,419	80,419
PAYROLL EXPENSES & BENEFITS					
Social Security	6,086	5,713	3,000	5,770	5,770
Unemployment Insurance	477	18,879	2,269	5,581	5,581
Medical and Dental Insurance	17,164	21,112	15,000	18,700	18,700
Workers Compensation	16,591	21,427	2,986	4,902	4,902
Retirement	10,787	9,469	8,958	12,067	12,067
Background Checks	-	-	1,000	1,000	1,000
Employee Drug Testing	511	1,085	1,000	1,000	1,000
PAYROLL EXPENSE AND BENEFITS TOTALS	51,616	77,685	34,213	49,020	49,020
TOTAL PERSONAL SERVICES	134,327	153,554	109,286	129,439	129,439

MATERIALS AND SERVICES

Office Supplies	27,592	23,274	30,000	25,000	25,000
Commissioner's Expenses	151	1,692	500	500	500
Banking Charges	932	1,294	1,500	1,500	1,500
Adv., Elections, Public Notices	1,887	2,032	4,000	2,500	2,500
Finance Charges	1,332	1,933	1,000	4,000	4,000
Computer Supplies	519	-	5,000	5,000	5,000
Consultants/Lobbying	1,359	2,550	-	-	-
Legal Services	4,541	-	6,000	500	500
Audit, Accounting Services	80,539	72,932	65,000	65,000	65,000
Promotional Development	8,087	6,336	15,000	10,000	10,000
Maintenance & Supplies	1,078	2,403	1,000	1,000	1,000
Bad Debt	36,610	-	-	1,000	1,000
Training/Classes	3,517	917	1,500	5,000	5,000
Employment Services	-	-	200	200	200
Telephone	13,752	15,596	15,000	18,000	18,000
Trip Expense	3,460	3,337	1,000	4,000	4,000
License, Fees, Dues, Subscriptions	11,205	21,570	20,000	20,000	20,000
Miscellaneous	2,176	2,610	1,500	2,000	2,000
Insurance	15,438	17,213	15,000	15,000	15,000
Contractual Services	9,211	28,281	50,000	10,000	10,000
Meeting Expenses	3,261	2,968	5,000	5,000	5,000
Interest Expense	170,844	235,860	200,000	216,000	216,000
MATERIAL AND SERVICE TOTALS	397,490	442,795	438,200	411,200	411,200

CAPITAL OUTLAY

Office Equipment	1,722	-	-	-	-
Economic Development Study - OPPA	-	2,250	-	-	-
CAPITAL OUTLAY TOTALS	1,722	2,250	-	-	-

LONG TERM DEBT

Amortization Expense	-	-	1,201	1,201	1,201
Loan Fees	-	1,000	-	-	-
DEBT TOTALS	-	-	1,201	1,201	1,201

TOTAL ADMIN REQUIREMENTS	533,540	598,599	548,687	541,840	541,840
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Airport Requirements

PORT OF TILLAMOOK BAY - PROPOSED BUDGET 2016-17

GENERAL FUND

REQUIREMENTS	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Proposed 2016-17	Approved 2016-17
AIRPORT					
PERSONAL SERVICES					
PAYROLL					
Port Director	13,081	-	16,579	-	-
Business Manager	4,631	-	-	-	-
Office Administrator	5,864	-	8,307	-	-
Administrative Assistant	4,700	-	10,948	-	-
Accounting Specialist	-	-	-	-	-
Project Coordinator	10,390	-	12,368	-	-
Utilities Supervisor	290	-	14,140	-	-
Supervisor	8,350	-	19,374	-	-
Operations Manager	5,996	-	-	-	-
Maintenance I	16,655	-	41,660	-	-
Maintenance II	37,192	-	8,130	-	-
Maintenance III	-	-	-	-	-
Salaries - Airport	-	112,176	-	196,700	196,700
Temporary	-	-	3,000	-	-
Overtime	311	520	8,000	1,000	1,000
Accrued Vacation	11,940	1,515	2,500	1,000	1,000
PAYROLL TOTALS	119,402	114,211	145,006	198,700	198,700
PAYROLL EXPENSES & BENEFITS					
Social Security	7,998	8,573	12,814	15,048	15,048
Unemployment Insurance	906	-	6,365	14,556	14,556
Medical and Dental Insurance	39,827	40,092	3,647	60,000	60,000
Workers Compensation	29	86	8,375	12,786	12,786
Retirement	16,040	14,769	38,202	31,472	31,472
PAYROLL EXPENSE AND BENEFITS TOTALS	64,799	63,521	69,403	133,861	133,861
TOTAL PERSONAL SERVICES	184,202	177,732	214,409	332,561	332,561

MATERIALS AND SERVICES

Janitorial Services	480	3,600	5,760	500	500
Airport Business Park Rent	-	84,000	84,000	84,000	84,000
Processing Fees/Credit Cards	2,330	3,640	2,500	4,000	4,000
Aviation Fuel for Retail Sales	88,512	84,356	98,807	100,000	100,000
Maintenance and Supplies	16,330	4,826	12,000	23,814	23,814
Legal Services	-	-	-	1,000	1,000
Promotional Development	275	49	250	2,000	2,000
Safety Supplies	-	88	100	200	200
Training/Classes	-	-	500	1,000	1,000
Retail Supplies	116	225	100	-	-
Telephone	3,439	4,323	4,200	4,200	4,200
Electricity	3,801	4,937	6,000	6,000	6,000
Trip Expense	-	-	500	500	500
Contract for AWOS Weather Rep.	4,400	-	4,400	-	-
Licenses/Fees/Dues/Permits	3,061	7,165	3,000	7,500	7,500
RV Park Permits	-	-	50	50	50
Garbage Services	1,220	1,220	1,260	1,260	1,260
Testing	-	-	-	750	750
Miscellaneous	-	-	100	100	100
Insurance	15,469	17,402	11,941	18,000	18,000
Fuel for vehicles & maint. Equip.	3,253	3,275	3,000	3,000	3,000
Meeting Expenses	100	300	500	500	500
Water	-	-	-	1,435	1,435
Sewer	-	-	-	1,140	1,140
MATERIAL AND SERVICE TOTALS	142,786	219,404	238,968	260,949	260,949

CAPITAL OUTLAY

Equipment	-	-	40,000	-	-
FEMA - Equipment	-	-	75,000	-	-
FEMA Business Park Development - Contr	53,669	2,366	-	-	-
FEMA - Airport FBO - Contractor	1,267,295	26,905	-	-	-
FAA - AIP Project -Runway Overlay	184,480	2,637	-	-	-
FAA AIP Project - Fencing	174,658	16,838	-	-	-
FAA AIP - Apron Rehab 1	-	-	-	130,000	130,000
Tenant Improvements - Airport Business P	-	-	500,000	355,000	355,000
Equipment - Near Space	-	-	300,000	22,000	22,000
Grant to Tenant	-	-	200,000	-	-
CAPITAL OUTLAY TOTALS	1,680,102	48,746	1,115,000	507,000	507,000

LONG TERM DEBT**PRINCIPAL**

2002 Refunding Obligation - US Bank	16,524	17,496	17,497	19,440	19,440
2006 Wells Fargo Capital Improvement Lo:	10,862	11,907	11,907	12,467	12,467
PRINCIPAL TOTALS	27,386	29,403	29,404	31,907	31,907

INTEREST EXPENSE

2002 Refunding Obligation - US Bank	4,107	3,256	2,381	1,944	1,944
2006 Wells Fargo Capital Improvement Lo:	2,192	1,680	1,146	586	586
INTEREST EXPENSE TOTALS	6,298	4,936	3,527	2,530	2,530

ADDITIONAL DEBT EXPENSES

Loan Fees		194	194	194	194
Accrued Interest		2,612	-	-	-
ADDITIONAL DEBT EXP TOTALS	-	2,806	194	194	194

DEBT TOTALS	33,685	37,145	33,125	34,631	34,631
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TOTAL AIRPORT REQUIREMENTS	2,040,774	483,028	1,601,502	1,135,141	1,135,141
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Industrial Park Requirements

PORT OF TILLAMOOK BAY - PROPOSED BUDGET 2016-17

GENERAL FUND

REQUIREMENTS	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Proposed 2016-17	Approved 2016-17
INDUSTRIAL PARK					
PERSONAL SERVICES					
PAYROLL					
Port Director	17,441	-	22,105	-	-
Business Manager	3,859	-	-	-	-
Office Administrator	17,592	-	22,152	-	-
Operations Manager	17,990	-	-	-	-
Administrative Assistant	9,401	-	20,128	-	-
Project Coordinator	25,976	-	30,919	-	-
Supervisor - IP	19,897	-	19,374	-	-
Maintenance I	86,396	-	81,367	-	-
Maintenance II	35,930	-	33,106	-	-
Maintenance Salaries	-	252,075	-	269,569	269,569
Seasonal Maintenance	-	-	12,480	-	-
Overtime	4,487	4,798	6,000	5,000	5,000
Accrued Vacation	4,422	739	2,600	1,000	1,000
PAYROLL TOTALS	243,391	257,613	250,231	275,569	275,569
PAYROLL EXPENSES & BENEFITS					
Social Security	17,678	19,068	18,485	20,622	20,622
Unemployment Insurance	1,430	-	6,635	19,948	19,948
Medical and Dental Insurance	84,210	83,220	66,716	88,800	88,800
Workers Compensation	61	190	8,375	17,522	17,522
Retirement	32,597	31,807	25,126	43,131	43,131
PAYROLL EXPENSE AND BENEFITS TOTALS	135,976	134,286	125,337	190,023	190,023
TOTAL PERSONAL SERVICES	379,367	391,899	375,568	465,592	465,592

MATERIALS AND SERVICES

Janitorial Services	7,015	9,845	12,000	12,000	12,000
Credit Card Processing Fee	-	897	-	1,200	1,200
Property Tax Payments	-	298	-	14,400	14,400
Maintenance & Supplies	26,461	45,276	55,000	60,000	60,000
Landfill Maintenance	67,003	70	1,000	1,000	1,000
Legal Services	-	8,851	-	10,000	10,000
Equipment Rental	313	1,618	500	500	500
Promotional Development	-	484	-	1,500	1,500
Safety Supplies	-	2,705	1,000	1,000	1,000
Training/Classes	152	180	1,000	500	500
Signage	299	69	-	500	500
Telephone	8,523	9,837	8,000	10,000	10,000
Electricity	65,647	72,928	70,000	75,000	75,000
Trip Expense	477	85	500	500	500
License, Fees, Dues, Permit	12,346	914	5,000	6,000	6,000
Garbage Services	3,952	3,952	4,500	4,500	4,500
Miscellaneous	-	200	750	750	750
Testing	1,238	-	2,500	3,000	3,000
Insurance	39,499	47,427	40,000	50,000	50,000
Fuel/Oil - Ind. Park	17,748	21,193	30,000	30,000	30,000
Contractual Services	2,748	6,509	10,000	5,000	5,000
Meeting Expenses	30	-	250	250	250
Consultants	5,073	-	-	-	-
Water	-	-	-	8,770	8,770
Sewer	-	-	-	5,130	5,130
MATERIAL AND SERVICE TOTALS	258,524	233,338	242,000	301,500	301,500

CAPITAL OUTLAY

FEMA Alternate Projects A & E - Admin - Pl	82,068	24,556	-	-	-
FEMA Equipment Purchase - PW 939	129	-	-	-	-
FEMA Equipment Purchase - PW 939 - Adm	-	390	-	-	-
FEMA - Industrial Warehouse Business Parl	3,341	495	-	-	-
FEMA - Truck Scales Installation - Contract	558	23,116	-	-	-
FEMA - Road Improvements - Contractor	1,432,682	208,617	-	-	-
FEMA - Bldg. 18 Improve - Contractor	342	148	-	-	-
FEMA - Bldg. 19 Improve - Contractor	11,520	5,256	-	-	-
FEMA - Bldg. 59 Improve - Contractor	9,914	770,191	322,555	-	-
FEMA - Bldg. 59 Improve - Admin	309	-	-	-	-
FEMA - Bldg. 12 Improve - Contractor	7	-	-	-	-
FEMA - Bldg. 11 Improve - Contractor	10,763	767,870	273,200	-	-
FEMA - Bldg. 11 Improve - Admin	309	-	-	-	-
FEMA - Administration Bldg. - Contractor	10,160	121,783	186,631	300,000	300,000
FEMA - POTB Shop Construction Contracto	240,724	1,884,086	341,327	-	-
FEMA - Alt. Project Development - PW 936	857	-	-	-	-
FEMA IP Greenhouses - PW955 - Contract	1,537	4,115	75,000	40,000	40,000
FEMA IP Greenhouses - PW955 - Admin	-	-	1,000	-	-
Port Planning and Marketing 521862	-	-	15,000	-	-
Southern Flow Corridor - Other Match	-	-	-	1,987,601	1,987,601
Southern Flow Corridor - FEMA	18,232	192,982	686,900	676,553	676,553
Southern Flow Corridor - Matching Funds	-	332,677	228,967	225,518	225,518
CAPITAL OUTLAY TOTALS	1,823,451	4,336,280	2,130,580	3,229,672	3,229,672

LONG TERM DEBT**PRINCIPAL**

SPWF #L95003 - IP Rail Access	5,505	6,086	6,705	7,364	7,364
SPWF #X03002 - Compost Facility	8,489	8,770	9,062	9,362	9,362
OBDD #040- 179 Compost Facility	35,116	36,462	37,860	39,312	39,312
2004 Bank of Astoria Refinancing	46,064	47,250	47,372	47,371	47,371
2006 Wells Fargo Capital Improvement Loan	25,787	26,999	28,268	29,597	29,597
PRINCIPAL TOTALS	120,962	125,567	129,267	133,006	133,006

INTEREST EXPENSE

SPWF #L95003 - IP Rail Access	3,834	3,476	3,064	2,628	2,628
SPWF #X03002 - Compost Facility	3,279	2,996	2,706	2,405	2,405
OEDD #040- 179 Compost Facility	15,797	14,451	13,052	11,602	11,602
2004 Bank of Astoria Refinancing	8,671	7,485	7,364	7,364	7,364
2006 Wells Fargo Capital Improvement Loan	5,201	3,989	2,720	1,391	1,391
INTEREST EXPENSE TOTALS	36,781	32,397	28,906	25,390	25,390

ADDITIONAL DEBT EXPENSES

Loan Fees	-	-	-	-	-
Accrued Interest	-	10,056	-	-	-
OBDD Loan Deferred Interest	-	-	-	-	-
ADDITIONAL DEBT EXP TOTALS	-	10,056	-	-	-

DEBT TOTALS	157,743	168,020	158,173	158,396	158,396
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TOTAL IP REQUIREMENTS	2,619,084	5,129,537	2,906,321	4,155,160	4,155,160
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Utilities Requirements

PORT OF TILLAMOOK BAY - PROPOSED BUDGET 2016-17

GENERAL FUND

REQUIREMENTS	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Proposed 2016-17	Approved 2016-17
UTILITIES					
PERSONAL SERVICES					
PAYROLL					
Port Director	13,081	-	11,053	-	-
Business Manager	2,316	-	-	-	-
Operations Manager	5,996	-	-	-	-
Office Administrator	5,864	-	5,538	-	-
Administrative Assistant	6,267	-	-	-	-
Accounting Specialist	-	-	10,948	-	-
Project Coordinator	5,195	-	6,184	-	-
Supervisor - Utilities	51,868	-	56,559	-	-
Supervisor - IP	315	-	3,229	-	-
Maintenance I	19,593	-	25,439	-	-
Salaries - Utilities	-	127,389	3,000	123,201	123,201
Overtime	2,953	3,373	4,500	4,500	4,500
Accrued Vacation	4,022	562	2,400	1,000	1,000
PAYROLL TOTALS	117,469	131,324	128,849	128,701	128,701
PAYROLL EXPENSES & BENEFITS					
Social Security	8,653	9,964	9,444	9,425	9,425
Unemployment Insurance	810	-	4,691	9,117	9,117
Medical and Dental Insurance	25,805	28,261	22,471	26,000	26,000
Workers Compensation	28	80	6,172	8,008	8,008
Retirement	16,090	20,706	18,517	19,712	19,712
PAYROLL EXPENSE AND BENEFITS TOTALS	51,387	59,011	61,296	72,262	72,262
TOTAL PERSONAL SERVICES	168,856	190,335	190,145	200,963	200,963
MATERIALS AND SERVICES					
Credit Card Processing Fees	-	4	-	25	25
Maintenance & Supplies	17,212	10,475	8,000	25,550	25,550
Storm water Maintenance	-	3,687	4,000	4,000	4,000
Bio-Solids Application	-	-	12,500	-	-
Sewer Tank Pumping	-	-	5,000	-	-

Equipment Rental	273	-	1,000	500	500
Safety Supplies	-	88	200	200	200
Training/Classes	440	678	3,000	3,500	3,500
Telephone	1,487	1,506	1,600	1,600	1,600
Electricity	2,026	2,601	2,500	3,000	3,000
Trip Expense	998	842	1,000	1,000	1,000
Licenses/Dues/Fees/Permits	5,223	3,630	5,600	6,000	6,000
Miscellaneous	-	-	500		
Testing Costs	10,548	15,235	15,000	16,500	16,500
Insurance	11,903	10,729	12,000	12,000	12,000
Vehicle Fuel	4,677	3,996	4,000	4,000	4,000
Water	104,444	100,273	90,000	110,000	110,000
Meeting Expenses	-	-	150	-	-
Garbage Services	805	805	840	1,620	1,620
Contractual Services	-	-	10,000	5,000	5,000
Water (Port Usage)	-	-	-	1,790	1,790
Sewer (Port Usage)	-	-	-	1,565	1,565
MATERIAL AND SERVICE TOTALS	160,034	154,550	176,890	197,850	197,850
CAPITAL OUTLAY					
FEMA - Water Loop Connection Contracto	190,132	-	-	-	-
FEMA - Septage Receiving Improvements (47,686	-	-	-	-
CAPTAL OUTLAY TOTALS	237,818	-	-	-	-
LONG TERM DEBT					
PRINCIPAL					
Safe Drinking Water Loan #S01009	7,521	7,831	8,152	8,487	8,487
2004 Bank of Astoria Refinancing	17,080	12,425	17,565	17,565	17,565
2006 Wells Fargo Capital Improvement Lo	12,216	12,791	13,392	14,021	14,021
PRINCIPAL TOTALS	36,818	33,047	39,109	40,073	40,073
INTEREST EXPENSE					
Safe Drinking Water Loan #S01009	5,310	5,001	4,679	4,344	4,344
2004 Bank of Astoria Refinancing	3,215	7,970	2,731	2,730	2,730
2006 Wells Fargo Capital Improvement Lo	2,464	1,890	1,288	659	659
INTEREST EXPENSE TOTALS	10,989	14,861	8,698	7,733	7,733
ADDITIONAL DEBT EXPENSES					
Accrued Interest	-	5,312	-	-	-
ADDITIONAL DEBT EXP TOTALS	-	5,312	-	-	-
DEBT TOTALS	47,807	53,220	47,807	47,806	47,806
TOTAL UTILITIES REQUIREMENTS	614,514	398,105	414,842	446,619	446,619

Railroad Requirements

PORT OF TILLAMOOK BAY - PROPOSED BUDGET 2016-17

GENERAL FUND

REQUIREMENTS	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Proposed 2016-17	Approved 2016-17
RAILROAD					
PERSONAL SERVICES					
PAYROLL					
Port Director	13,081	-	11,053	-	-
Project Coordinator	5,195	-	6,184	-	-
Accounting Assistant	-	-	1,767	-	-
IP Supervisor	1,234	-	3,229	-	-
RR Salaries	-	22,151	-	22,583	22,583
Overtime	-	77	500	200	200
PAYROLL TOTALS	19,510	22,228	22,733	22,783	22,783
PAYROLL					
SUBJECT TO RR RETIREMENT					
Maintenance	2,290	2,209	4,138	2,869	2,869
Operations Manager	5,559	5,701	5,152	5,331	5,331
Accrued Vacation	5,935	728	1,850	500	500
PAYROLL TOTALS	13,784	8,638	11,140	8,700	8,700
PAYROLL EXPENSES & BENEFITS					
Social Security	2,027	2,239	1,739	1,728	1,728
Unemployment	191	-	864	1,671	1,671
Medical/Dental/Life/Disability Insurance	8,343	8,050	8,201	8,400	8,400
PERS Retirement	4,125	3,288	3,410	3,613	3,613
Unemployment Insurance - RUI - RR	-	-	1,115	607	607
Workers Compensation - RR Admin	-	-	200	533	533
Workers Compensation - RR	5	-	1,137	1,468	1,468
Retirement - Tier I - RR Admin	594	605	1,236	1,000	1,000
Retirement - Tier II - RR Admin	940	957	1,486	1,000	1,000
PAYROLL EXPENSE AND BENEFITS TOTALS	16,224	15,140	19,388	20,020	20,020
TOTAL PERSONAL SERVICES	49,518	46,006	53,261	51,503	51,503

MATERIALS AND SERVICES

Vegetation Control	-	-	1,000	1,000	1,000
Credit Card Processing	-	60	-	60	60
Maintenance & Repairs	8,284	16,026	5,000	10,000	10,000
Car Hire	10,324	17,338	10,000	15,000	15,000
Consultants/Lobbying	-	15,563	-	-	-
Legal Services	14,732	31,085	5,000	15,000	15,000
Tariff	74,700	97,650	60,000	95,000	95,000
Land Rent for Repeater	-	2,400	-	-	-
Electricity	2,958	2,484	2,400	3,000	3,000
Licenses, Fees, Dues, Sub.	2,072	1,041	1,250	2,000	2,000
Miscellaneous	-	400	100	100	100
Insurance	657	765	1,000	16,000	16,000
Contractual Services	15,563	37,873	315,000	40,000	40,000
MATERIAL AND SERVICE TOTALS	129,290	222,684	400,750	197,160	197,160

CAPITAL OUTLAY

CAPITAL OUTLAY TOTALS	-	-	-	-	-
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LONG TERM DEBT**PRINCIPAL**

2002 Refunding Obligation - US Bank	54,400	57,600	57,600	64,000	64,000
2004 Bank of Astoria Refinancing	40,371	41,410	41,518	41,516	41,516
OBDD Payroll Loan C2008004	3,307	3,356	3,498	3,637	3,637
2006 Wells Fargo Capital Improve Loan	20,943	22,957	22,957	24,036	24,036
PRINCIPAL TOTALS	119,020	125,323	125,573	133,189	133,189

INTEREST EXPENSE

2002 Refunding Obligation - US Bank	13,520	6,080	7,840	6,400	6,400
2004 Bank of Astoria Refinancing	7,599	6,560	6,454	6,454	6,454
OBDD Payroll Loan C2008004	3,188	3,139	2,997	2,858	2,858
2006 Wells Fargo Capital Improve Loan	4,224	2,209	2,209	1,130	1,130
INTEREST EXPENSE TOTALS	28,531	17,988	19,500	16,842	16,842

ADDITIONAL DEBT EXPENSES

Miscellaneous Banking/Loan Fees	-	640	640	640	640
Amortization Expense	-	2,134	-	-	-
Accrued Interest	-	7,411	-	-	-
ADDITIONAL DEBT EXP TOTALS	-	10,185	640	640	640

DEBT TOTALS	147,551	153,496	145,713	150,671	150,671
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TOTAL UTILITIES REQUIREMENTS	326,359	422,186	599,724	399,334	399,334
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Museum Requirements

PORT OF TILLAMOOK BAY - PROPOSED BUDGET 2016-17

GENERAL FUND

REQUIREMENTS	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Proposed 2016-17	Approved 2016-17
NAST MUSEUM					
PERSONAL SERVICES					
PAYROLL					
Port Director	-	-	11,053	-	-
Museum Director	-	-	41,600	-	-
Operations Manager	-	-	46,365	-	-
Curator	-	-	41,241	-	-
Maintenance II	-	-	40,063	-	-
Salaries - NAST Museum/Café	-	-	94,266	-	-
Inventory Specialist	-	-	17,160	-	-
Seasonal	-	-	57,200	-	-
Office Administrator	-	-	2,769	-	-
Accounting Assistant	-	-	5,417	-	-
IP Supervisor	-	-	6,458	-	-
Maintenance I	-	-	5,440	-	-
Museum Salaries	-	65,750	-	221,820	221,820
Overtime	-	1,663	4,000	4,000	4,000
Accrued Vacation	-	99	3,000	500	500
PAYROLL TOTALS	-	67,511	376,031	226,320	226,320
PAYROLL EXPENSES & BENEFITS					
Social Security	-	37,505	30,150	16,969	16,969
Unemployment Insurance	-	-	14,977	16,415	16,415
Medical and Dental Insurance	-	6,709	85,436	35,800	35,800
Workers Compensation	-	63	19,706	14,418	14,418
Retirement	-	-	59,118	35,491	35,491
PAYROLL EXPENSE AND BENEFITS TOTALS	-	44,277	209,388	119,094	119,094
TOTAL PERSONAL SERVICES	-	111,789	585,419	345,414	345,414

MATERIALS AND SERVICES					
Cost of Goods (inventory)	-	30,000	146,167	150,000	150,000
Cost of Goods (café)	-	40,000	96,575	100,000	100,000
Cost of Goods (catering)	-	1,000	4,000	8,000	8,000
Telephone	-	2,100	5,000	3,000	3,000
Utilities - electricity	-	6,000	30,000	30,000	30,000
Taxes & Licenses	-	1,500	3,000	9,000	9,000
Dues & Subscriptions	-	1,500	3,000	-	-
Credit Card Fees	-	8,000	8,000	8,000	8,000
Dues & Subscriptions	-	1,500	3,000	-	-
Museum Exhibits	-	5,000	15,000	15,000	15,000
Maintenance & Supplies	-	15,000	25,000	30,000	30,000
Depreciation	-	2,000	2,000	-	-
Special Event Expenses	-	7,500	7,500	10,000	10,000
Damaged Goods	-	1,000	2,000	1,000	1,000
Rental Expenses	-	500	500	500	500
Fuel, Oil, Propane & Grease	-	3,000	10,000	7,500	7,500
Travel	-	6,000	1,000	1,000	1,000
Legal	-	5,000	5,000	7,000	7,000
Employee Development / Training	-	1,000	4,000	4,000	4,000
Computer Services - Consulting	-	5,000	2,000	-	-
Advertising and Promotions	-	6,000	15,000	20,000	20,000
Consultants	-	5,000	5,000	10,000	10,000
Transition Repayment Expense	-	-	37,500	-	-
Penny Machine Expense	-	-	-	750	750
Water	-	-	-	2,475	2,475
Sewer	-	-	-	2,020	2,020
MATERIAL AND SERVICE TOTALS	-	153,600	430,242	419,245	419,245
CAPITAL OUTLAY					
Equipment	-	-	-	10,000	10,000
CAPITAL OUTLAY TOTALS	-	-	-	10,000	10,000
LONG TERM DEBT					
PRINCIPAL					
PRINCIPAL TOTALS	-	-	-	-	-
INTEREST EXPENSE					
INTEREST EXPENSE TOTALS	-	-	-	-	-
ADDITIONAL DEBT EXPENSES					
ADDITIONAL DEBT EXP TOTALS	-	-	-	-	-
DEBT TOTALS	-	-	-	-	-
TOTAL IP REQUIREMENTS	-	265,389	1,015,661	774,659	774,659

Digester Requirements

PORT OF TILLAMOOK BAY - PROPOSED BUDGET 2016-17

GENERAL FUND

REQUIREMENTS	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Proposed 2016-17	Approved 2016-17
DIGESTER					
PERSONAL SERVICES					
PAYROLL					
Port Director	8,721	-	11,053	-	-
Business Manager	772	-	-	-	-
Office Administrator	-	-	2,769	-	-
Project Coordinator	5,195	-	6,184	-	-
Administrative Assistant	3,133	-	5,531	-	-
Maintenance I	40,502	-	45,361	-	-
IP Supervisor	2,309	-	12,916	-	-
Operator	53,107	-	56,559	-	-
Salaries - Digester	-	144,515	-	49,505	49,505
Overtime	19,807	1,543	3,500	1,500	1,500
Accrued Vacation	8,162	284	3,000	-	-
PAYROLL TOTALS	141,708	146,341	146,873	51,005	51,005
PAYROLL EXPENSES & BENEFITS					
Social Security	10,241	11,173	11,006	3,787	3,787
Unemployment Insurance	953	-	5,467	3,663	3,663
Medical and Dental Insurance	43,351	53,550	45,268	14,600	14,600
Workers Compensation	33	89	7,194	3,218	3,218
Retirement	23,372	18,898	21,581	7,921	7,921
PAYROLL EXPENSE AND BENEFITS TOTAL	77,951	83,710	90,516	33,189	33,189
TOTAL PERSONAL SERVICES	219,658	230,051	237,388	84,194	84,194
MATERIALS AND SERVICES					
Credit Card Processing Fees	-	39	-	100	100
Maintenance & Supplies	104,570	233,894	200,000	50,000	50,000
Legal Services	-	1,807	5,000	7,500	7,500
Equipment Rental	11,388	4,555	12,000	12,000	12,000
Promotional Development	-	-	200	-	-
Safety Supplies	-	261	500	-	-

Wheeling Charges	13,579	38,331	45,000	45,000	45,000
Telephone	2,557	2,482	4,500	550	550
Electricity	26,439	65,975	65,000	18,000	18,000
Trip Expense	27,651	-	500	-	-
Contracted Transporting Charge	164,633	842,002	845,665	-	-
Licenses/Dues/Fees/Permits	9,139	14,465	15,000	10,000	10,000
Garbage Service	1,242	1,220	1,260	345	345
Miscellaneous	-	-	1,000	500	500
Testing Costs	2,345	200	6,000	500	500
Insurance	16,689	12,279	18,000	15,000	15,000
Maintenance Fuel	20,845	12,470	20,000	5,000	5,000
Contracted Services	63,435	82,247	49,100	105,000	105,000
Meeting Expenses	173	-	250	-	-
Consultants - Digester	19,799	-	-	-	-
Water	-	-	-	3,545	3,545
Sewer	-	-	-	2,560	2,560
MATERIAL AND SERVICE TOTALS	484,484	1,312,227	1,288,975	275,600	275,600
CAPITAL OUTLAY					
Equipment		12,753	12,891	-	-
FEMA Funded - Digester Upgrade Contract	1,208,434	31,962	-	-	-
CAPITAL OUTLAY TOTALS	1,208,434	44,715	12,891	-	-
LONG TERM DEBT					
PRINCIPAL					
2002 Refunding Obligation - US Bank	14,076	14,904	14,904	16,560	16,560
PRINCIPAL TOTALS	14,076	14,904	14,904	16,560	16,560
INTEREST EXPENSE					
2002 Refunding Obligation - US Bank	3,498	1,573	2,029	1,656	1,656
INTEREST EXPENSE TOTALS	3,498	1,573	2,029	1,656	1,656
ADDITIONAL DEBT EXPENSES					
Loan Fees		166	166	166	166
Accrued Interest		-	-	-	-
ADDITIONAL DEBT EXP TOTALS	-	166	166	166	166
DEBT TOTALS	17,574	16,643	17,099	18,382	18,382
TOTAL DIGESTER REQUIREMENTS	1,930,151	1,603,636	1,556,353	378,176	378,176

Revenue Bond

PORT OF TILLAMOOK BAY - PROPOSED BUDGET 2015-16

REVENUE BOND FUND

Resources	Actual 2013-14	Adopted 2014-15	Adopted 2015-16	Proposed 2016-17	Approved 2016-17
Working Capital (accrual basis)	78,906	92,605	92,605	92,605	92,605
Previously Levied capital estimated	-	-	-	-	-
Interest	25	25	25	-	-
Transferred IN, from other funds	65,888	66,000	66,000	67,000	67,000
				-	-
Total Resources, except taxes to be levied	144,819	158,630	158,630	159,605	159,605
Taxes estimated to be received	-	-	-	-	-
Taxes collected in year levied	-	-	-	-	-
TOTAL RESOURCES	144,819	158,630	158,630	159,605	159,605
Requirements					
Principal Payment - Dec	50,000	50,000	55,000	55,000	55,000
Interest Payments - Dec	8,585	7,303	6,022	4,613	4,613
Interest Payments - June	7,304	6,022	4,613	3,203	3,203
Annual Administration Fee	1,000	1,000	1,000	1,000	1,000
Amortization	1,495	1,495	1,495	1,495	1,495
Accrued Interest	1,435	1,435	1,435	1,435	1,435
Ending Balance (prior years)					
UNAPPROPRIATED ENDING FUND	75,000.00	91,375.00	89,065.62	92,859.37	92,859.37
TOTAL REQUIREMENTS	144,819	158,630	158,630	159,605	159,605

Backup

Insurance

Employee Name	Monthly	Annual																					
	Premium	Premiums	10	20	30	40	50 W/O	50	60	70	TOTAL WAGE	10	20	30	40	50	50 W/O	60	70	TOTAL %			
General Manager	\$1,085.01	13,020	3,255	1,953	2,504	1,302	1,302	-	1,302	1,302	13,020	25%	15%	20%	10%	10%		10%	10%	100%			
Office Administrator	\$1,657.50	19,890	4,973	2,984	7,956	1,989	-	-	995	995	19,890	25%	15%	40%	10%		10%	5%	5%	100%			
Accounting Assistant	\$1,657.50	19,890	5,967	2,984	5,967	2,984	-	-	995	995	19,890	30%	15%	30%	15%	0%	0%	5%	5%	100%			
Project Coordinator	\$1,657.50	19,890	995	3,978	9,945	1,989	-	-	995	995	19,890	5%	20%	50%	10%	10%		5%	5%	100%			
Accounting Assistant	\$1,657.50	19,890	3,485	2,091	3,485	2,091	-	697	1,394	697	13,940	25%	15%	25%	15%	5%		5%	5%	100%			
Airport Attendant	\$1,657.50	19,890	-	17,901	-	-	-	-	-	-	19,890	90%					10%			100%			
Curator	\$585.20	7,022	-	-	-	-	-	-	1,989	-	7,022						10%			100%			
Museum Director	\$585.20	7,022	-	-	-	-	-	-	-	-	7,022									100%			
Maintenance	\$1,161.67	13,940	-	-	-	-	-	-	-	-	13,940									100%			
Inventory - Part Time	\$0.00	-	-	-	-	-	-	-	-	-	-									100%			
Line Cook - Part Time	\$0.00	-	-	-	-	-	-	-	-	-	-									100%			
Part Time Seasonal (6) 90	\$0.00	-	-	-	-	-	-	-	-	-	-									100%			
Utilities Supervisor	\$585.20	7,022	-	1,404	-	-	-	-	-	-	7,022	20%					80%			100%			
Utilities Trainee	\$585.20	7,022	-	2,809	1,404	2,809	-	-	-	-	7,022	40%		20%	40%					100%			
Digester Operator	\$1,161.67	3,485	-	-	-	-	-	-	-	-	3,485									100%			
Airport / Maintenance	\$1,161.67	10,455	-	4,182	6,273	-	-	-	-	-	10,455	40%		60%						100%			
IP Supervisor	\$1,657.50	19,890	-	5,967	5,967	995	995	-	-	-	19,890	30%	30%	30%	5%	5%				100%			
Maintenance - RV Contact	\$585.20	7,022	-	702	4,213	1,053	-	-	1,989	-	7,022	10%	10%	60%	15%		10%	15%		100%			
Maintenance	\$1,161.67	13,940	-	1,394	11,152	-	-	-	1,394	-	13,940	10%	10%	80%			10%			100%			
Maintenance	\$1,657.50	19,890	-	1,989	12,929	2,984	-	-	-	-	19,890	10%	10%	65%	15%			10%		100%			
POSSIBLE NEW HIRE	\$585.20	7,022	-	1,053	4,916	1,053	-	-	-	-	7,022	15%	40%	70%	15%					100%			
Maintenance	\$1,657.50	19,890	-	7,956	11,934	-	-	-	-	-	19,890	40%	60%	60%	15%					100%			
Seasonal Mower	\$0.00	-	-	-	-	-	-	-	-	-	-	50%	50%	50%						100%			

Commissioners

250,145	18,674	59,347	88,745	24,866	4,983	3,383	35,712	14,435	250,145
Rounded Up									
	18,700	60,000	88,800	26,000	8,400		35,800	14,500	252,300

FY 16-17

Airport Hangar

Mar-16

Hangar #	Sq Ft	Sq Ft Rate	Total Monthly	Total Yearly	Current Monthly Rate	Sq Ft Rate	
1	990	0.28	\$ 277.20	\$ 3,326.40	\$ 157.02	0.16	
2	1164	0.28	\$ 325.92	\$ 3,911.04	\$ 171.87	0.15	
3	990	0.28	\$ 277.20	\$ 3,326.40	\$ 198.00	0.20	
4	990	0.28	\$ 277.20	\$ 3,326.40	\$ 217.80	0.22	
5	990	0.28	\$ 277.20	\$ 3,326.40	\$ -	0.00	Vacant
6	990	0.28	\$ 277.20	\$ 3,326.40	\$ 183.55	0.19	
7	1164	0.28	\$ 325.92	\$ 3,911.04	\$ 171.83	0.15	
8	990	0.28	\$ 277.20	\$ 3,326.40	\$ 198.00	0.20	
9	475	0.28	\$ 133.00	\$ 1,596.00	\$ 104.50	0.22	
10	895	0.28	\$ 250.60	\$ 3,007.20	\$ 207.02	0.23	
11	946	0.28	\$ 264.88	\$ 3,178.56	\$ -	0.00	Port Use
12	895	0.28	\$ 250.60	\$ 3,007.20	\$ 165.20	0.18	
13	946	0.28	\$ 264.88	\$ 3,178.56	\$ 264.88	0.28	
14	895	0.28	\$ 250.60	\$ 3,007.20	\$ 198.13	0.22	
15	946	0.28	\$ 264.88	\$ 3,178.56	\$ 197.83	0.21	
16	1005	0.28	\$ 281.40	\$ 3,376.80	\$ 197.76	0.20	
17	946	0.28	\$ 264.88	\$ 3,178.56	\$ 197.83	0.21	
18	499	0.28	\$ 139.72	\$ 1,676.64	\$ 79.85	0.16	
19	1593	0.28	\$ 446.04	\$ 5,352.48	\$ -	0.00	Vacant
20	990	0.28	\$ 277.20	\$ 3,326.40	\$ 135.00	0.14	Teed
21	990	0.28	\$ 277.20	\$ 3,326.40	\$ 191.79	0.19	
22	990	0.28	\$ 277.20	\$ 3,326.40	\$ 206.99	0.21	
23	1034	0.28	\$ 289.52	\$ 3,474.24	\$ -	0.00	Vacant
24	1005	0.28	\$ 281.40	\$ 3,376.80	\$ 209.72	0.21	
25	990	0.28	\$ 277.20	\$ 3,326.40	\$ 217.80	0.22	
26	1593	0.28	\$ 446.04	\$ 5,352.48	\$ -	0.00	Port Use
27	1320	0.28	\$ 369.60	\$ 4,435.20	\$ 283.71	0.21	
28	1230	0.28	\$ 344.40	\$ 4,132.80	\$ 292.22	0.24	
29	1115	0.28	\$ 312.20	\$ 3,746.40	\$ 255.69	0.23	
30	1115	0.28	\$ 312.20	\$ 3,746.40	\$ 240.69	0.22	
31	1115	0.28	\$ 312.20	\$ 3,746.40	\$ 232.67	0.21	
32	1115	0.28	\$ 312.20	\$ 3,746.40	\$ -	0.00	Vacant
33	1115	0.28	\$ 312.20	\$ 3,746.40	\$ -	0.00	Vacant
34	1320	0.28	\$ 369.60	\$ 4,435.20	\$ 300.98	0.23	
35	1320	0.28	\$ 369.60	\$ 4,435.20	\$ 209.47	0.16	
36	2500	0.28	\$ 700.00	\$ 8,400.00	\$ 491.72	0.20	
37	2500	0.28	\$ 700.00	\$ 8,400.00	\$ 418.44	0.17	Teed
Total			\$ 11,666.48	\$ 139,997.76	\$ 6,597.96	0.16	Avg Sq Ft price
Vacant			\$ (1,637.16)	\$ (19,645.92)			
POTB Use			\$ (710.92)	\$ (8,531.04)			
Total Monthly Billing			\$ 9,318.40	\$ 111,820.80			



US Highway 101

Long Prairie Road

60 acres

53 acres

18 acres

28 acres

5 acres

26 acres

88 acres

55 acres

MPDES SITE

Farm Land Leases:

FY 16-17

Farmers	Acreage	Price Per Acre Per Year	Yearly Total	Monthly Total
Department 20				
Airport				
Abbott	49.33 \$	185.00	\$ 9,126.05 \$	760.50
Averill	131.11 \$	185.00	\$ 24,255.35 \$	2,021.28
	147 \$	185.00	\$ 27,195.00 \$	2,266.25
Christensen	4.96 \$	185.00	\$ 917.60 \$	76.47
Sanchez	203.69 \$	185.00	\$ 37,682.65 \$	3,140.22
Total Department			\$ 99,176.65 \$	8,264.72
Department 30				
Industrial Park				
Godinho	20 \$	185.00	\$ 3,700.00 \$	308.33
Obrist	65 \$	185.00	\$ 12,025.00 \$	1,002.08
Total Department			\$ 15,725.00 \$	1,310.42

