



**AGENDA**  
**POTB BOARD OF COMMISSIONERS**  
**REGULAR MONTHLY MEETING**  
**PORT OFFICE, 4000 BLIMP BLVD., TILLAMOOK – CONFERENCE ROOM**  
**WEDNESDAY, MARCH 19, 2025 AT 6:00 P.M.**

<https://us02web.zoom.us/j/84077124356?pwd=KzRTVFUwbGxjS1hiZ205SzJwS3hUZz09>

*Any comments or written testimony, if allowed, may be submitted to [mbradley@potb.org](mailto:mbradley@potb.org) up to 3:00 pm on the afternoon of the meeting*

- 1) 6:00 Call to Order, Recognition of Persons Present, and Public Comment for Items Not on the Agenda (2-minute limit, or as Board President Desires)
- 2) 6:05 Consent Agenda **(Action)**
  - a) Minutes for February 19, 2025 Regular Meeting
  - b) Lease Order AP-25-02 - Airport Hangar #17, John Barker, mo. to mo.
  - c) Lease Order AP-25-03 – Airport Hangar #11, Bruce Horn, mo. to mo.
  - d) Lease Order IP-25-04 – Building #61, Units 19 & 20, Kraken Roof Co., equipment and vehicle storage, mo. to mo.
- 3) 6:10 Office Administrator Report – Pami Boomer
- 4) 6:20 Air Museum Director Report – Rita Welch
- 5) 6:35 Manager’s Written Report and Discussion - Michele Bradley
  - a) Departmental Updates
- 6) Discussion and Consideration Resolution 2024-25 #3 Re-establishing a Policy Regarding the Placement of Signs on Port Properties **(Action)**
- 7) Discussion and Consideration of a Memorandum of Understanding with Tillamook Coast Visitors Association and the Partners for Rural Food Systems regarding the Innovation Food Hub **(Action)**
- 8) 6:50 Communications and Board Member Updates
  - a) GM out of office: March 24-28, 2025
  - b) Board Meeting: Wednesday, April 16, 2025
  - c) Budget Committee Meeting: Wednesday, April 23, 2025 Noon
  - d) Board Meeting: Wednesday, May 21, 2025
  - e) Memorial Day Holiday: Monday, May 26, 2025 – office closed

- 9) 7:00 Executive Session per ORS 192.660 (2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed; and ORS 192.660 (2) (e) to discuss Real Property Transactions
- 10) *If available:* Approval of Purchase and Sale Agreements for acreage on the K-Site  
**(Action)**
- 11) *If available:* Discussion and Consideration of Updated General Manager Contract  
**(Action)**
- 12) Adjournment