



APPROVE 11/18/14

BOARD OF COMMISSIONERS REGULAR MONTHLY MEETING TUESDAY, OCTOBER 21

1. Call to order at 6:00 p.m.
Recognition of Persons Present - Commissioners - John Lewis; Jack Mulder; Carolyn Decker; Jim Young; Bob Olsen
Staff - Michele Bradley; Pami Boomer; Josh Balmer
Day CPM - Eric Eckfield
Rare Participant - Garrett Jensen
Tillamook County Public Works - Ron Newton
TPA - Steve Beveridge
Public – Henry Diem
2. Public Comment
 - a. Garrett Jensen – RARE Update - Mr. Jensen gave an update on the work he has done to date.
3. Consent Agenda **(Action)** - Commissioner Young asked if a map could be provided with the lease orders. **Commissioner Decker moved to approve the Consent Agenda. Commissioner Mulder seconded the motion. No discussion. Motion passed (5-0).**
4. Financial Reports – September 2014 / Pami Boomer - Ms. Boomer went over material provided in the Board Packet. She informed the Board of the need of a supplemental budget. A meeting would most likely be held in December. A general discussion followed.
5. Guest: Henry Diem, Requesting Consideration to Join Application for Harriman Avenue Vacation (Rockaway Beach) Request; and Ron Newton, Tillamook County Public Works Department **(Action)** - Mr. Diem of Rockaway Beach and Mr. Newton of Tillamook County presented an application to vacated Harriman Avenue in Rockaway Beach. The vacation would deed half of Harriman Avenue to Mr. Diem and half to the Port of Tillamook Bay. A discussion followed with the outcome being more discussion later in the meeting and an answer to Mr. Diem in the near future.
6. FEMA Alternate Projects - Mr. Eckfield gave an update on the FEMA Master Budget. He highlighted the ongoing process on closing out completed projects. He also gave an update on the current and future FEMA Alternate Projects (Port Shops, Officer Mess Hall Roof, Warehouse A&B, Greenhouses, Digester and Roads). A discussion was held on the Digester and the current operations. The Oregon Solutions Project is in the EIS process.

7. Special Districts Association of Oregon - Ms. Bradley gave an overview of the SDIS Best Practices Program/Board Member Training Certificate. The remaining Commissioners will finish the training videos. **Commissioner Mulder moved to approve once the remaining Commissioners finish the training. Commissioner Decker seconded the motion. No discussion. Motion passed (5-0).**

Commissioner Olsen asked the Board for approval to attend the SDAO Conference in February. The cost will be split with NOSD, who will make the conference reservation and invoice the Port for half of it. **Commissioner Decker moved to approve Commissioner Olsen to attend the SDAO Conference in February. Commissioner Young seconded the motion. No discussion. Motion passed (5-0).**

Ms. Bradley gave an overview of the SDIS Better and Best Practices. **Commissioner Young moved to allow the General Manager to sign the annual checklist. Commissioner Olsen seconded the motion. No discussion. Motion passed (5-0).**

Ms. Bradley gave a brief update of the Management Practices Assessment Tool Pilot Project.

Mr. Steve Beveridge gave a brief update that the TPA has offered to be work with the FAA to get the correct runway length listed on the FAA website.

Recessed at 7:25 p.m. And resumed at 7:32 p.m.

8. Discussion and Consideration of Food Service Vendor Policy **Action** - Ms. Bradley gave an update on the consideration of the Food Service Vendor Policy. A discussion followed with the outcome being more time needed to review the policy. **Commissioner Olsen moved to table the item for 30 days. Commissioner Mulder seconded the motion. No discussion. Motion passed. (5-0).**

RECESS to Executive Session at 7:47 p.m.

9. Executive Session per ORS 192.660 (2)(e) for Real Property Transactions

RETURN to Regular Session at 8:55 p.m.

10. Manager's Report

- a. Eagle Scout Project – Completed, photos provided in packet.
- b. Port vehicle identification – Completed on most vehicle, photos provided in packet.
- c. Employee Holiday – Board agreed to same bonus as previous years.
- d. Recertification of Port Industrial Business Oregon Certified Sites – Sites K-1-8, E2-E6, and I-4 – Board agreed to move ahead and recertify, even if there was a cost involved.
- e. Employment Department Audit
- f. Audit Schedule Update

11. Communications

- i. Next Regular Meeting: 11/18/2014 at 6:00 p.m.

12. Update on Tillamook Lightwave – Commissioner Young gave a brief update on the current status of Tillamook Lightwave.

13. Update on Salmonberry Corridor – Commissioner Mulder gave a brief update on the current status of the Salmonberry Trail project. Mr. Mulder attended two

meetings recently. One with the cities regarding potential governance, some push back was received.

14. Commissioner Comments - None

15. Adjournment at 9:16 p.m.