



**APPROVED 10/3/13**

**BOARD OF COMMISSIONERS  
REGULAR MONTHLY MEETING  
THURSDAY, AUGUST 15, 2013 AT 6:00 P.M.**

1. Call to order at 6:00 p.m.  
Recognition of persons present – Commissioners – Jim Young; Bob Olsen; Carolyn Decker; Jack Mulder; John Lewis  
Staff – Michele Bradley; Aaron Palter; Josh Balmer  
Day CPM – Eric Eckfield  
Carbon Solutions NW – Alex Schay  
Kaufman and Associates – Ken Kaufmann  
Public – Alene Allen; Gus Meyer
2. Public Comment - None
3. Committee Assignments for the Port of Tillamook Bay Board of Commissioners for the Fiscal Year 2013-2014 **(Action)** – Ms. Bradley gave a brief overview of the current assignments and those vacancies need filling. **Commissioner Decker Moved to assign Commissioner Lewis to the OTRA and Commissioner Mulder to the Salmonberry Advisory Committee. Commissioner Olsen seconded the motion. No discussion. Motion passed (5-0).**

Recess to Executive Session per ORS 192.660 (f) To Consider Information or records that are exempt by law from public inspection. Executive Session started at 6:08 p.m. and ended at 7:23 p.m.

4. Consideration of a Power Purchase Agreement with Portland General Electric – Ken Kaufmann (legal counsel) and Alex Schay (Carbon Solutions Northwest) **(Action)** – Tabled

5. Update on the Wheeling Agreement with Tillamook PUD – Ken Kaufmann and Alex Schay – Mr. Kaufman gave an update of the recently signed agreement with a discussion following.
6. Discussion and Consideration of Carbon Asset Development Agreement for the Digester Project **(Action)** – Alex Schay, Carbon Solutions Northwest – Mr. Schay gave an overview of the Carbon Asset agreement. A discussion followed with an outcome of Mr. Schay recommending the Board approve the agreement. **Commissioner Olsen moved to accept the Carbon asset agreement as presented. Commissioner Mulder seconded the motion. No discussion. Motion passed (5-0).**
7. FEMA Alternate Projects – Mr. Eckfield gave an overview of material handed out. He gave a brief presentation of the current FEMA Alternate Projects (FBO, Roads/Tank Removal, Water Loop, Digester) a general discussion followed.

Ms. Bradley updated the Board on a Grant received by Food Roots for the Hoophouse Project.

8. Discussion and Consideration of Resolution FY 2013-2014 #2, Authorizing a Loan from the Special Public Works Fund for Match Funding for Certain FEMA Projects and Authorizing the Board President to Sign all Related Documents **(Action)** – Ms. Bradley and Mr. Palter gave the Board an overview of Resolution FY 2013-2014 #2, a general discussion was held with the outcome ending in a motion. **Commissioner Mulder moved to accept the resolution as presented. Commissioner Olsen seconded the motion. No discussion. Motion passed (5-0).**
9. Report, Discussion and Consideration of Water Rate and Base Charge Increase (Staff) **(Action)** – A discussion was held with staff recommending a 50% increase to water fees on the Port. Direction was given to staff for more information and item was tabled for a future meeting.
10. Discussion and Consideration of Task Order Number four (4) for with Precision Approach Engineering, Inc. for Design and Services for the Perimeter Fence Improvements During Construction at the Tillamook Airport **(Action)** – Ms. Bradley gave a brief overview of the Task Order and the need for it. A discussion followed. Also discussed was a forthcoming grant from the FAA for the fencing project at the airport which will need a quick turnaround due to FAA funding. A consensus was reached for Ms. Bradley to proceed in securing the grants. **Commissioner Mulder moved to approve Task Order # 4 with Precision Approach Engineering. Commissioner Lewis seconded the motion. No discussion. Motion passed (5-0).**

11. Manager's Report - Tabled
12. Update on Tillamook Lightwave - Tabled
13. Update on Tillamook Urban Renewal Agency - Tabled
14. Consent Agenda **(Action) Commissioner Decker moved to approve Consent Agenda. Commissioner Olsen seconded the motion. No discussion. Motion Passed (5-0).**
15. Communications
  - a. Tillamook County Fair – Port Booth
  - b. Next Regular Meeting: 9/17/2013
16. Commissioner Comments - None
17. Adjournment at 9:20 a.m.