



Approved 4/16/13

BOARD OF COMMISSIONERS REGULAR MONTHLY MEETING TUESDAY, MARCH 19, 2013

1. Call to order at 4:30 p.m.
Recognition of persons present - Commissioners- Georgine Beveridge;
Carolyn Decker; Bob Olsen; Jim Young; Jack Mulder
Staff – Michele Bradley; Robert Miller; Josh Balmer
Day CPM – Eric Eckfield
DLCD – Patrick Wingard
Public – Alene Allen; Gus Meyer; Jerry Dove
2. Tour of Septage Receiving Station Project (Robert Miller, POTB)
3. Recessed at 5:33 until 6:00 pm
4. Presentation – Update on the Tillamook Regional Economic Opportunities Analysis (Patrick Wingard, Oregon Department of Land Conservation and Development [DLCD]) – Mr. Wingard gave a brief presentation on the Tillamook Regional Economic Opportunities Analysis. A question and answer session followed. A follow up meeting will be scheduled with the county and city in about a month.
5. Consent Agenda **(Action)** – Ms. Bradley presented the consent agenda with changes being made to the minutes for 2/19/13 agenda item 6. **Commissioner Young moved to accept the consent agenda with the changes presented. Commissioner Decker seconded the motion. Motion passed (5-0).**

6. FEMA Alternate Projects

- i. Monthly Update (Eric Eckfield, Day CPM Services – Owner’s Representative) – Mr. Eckfield gave the board an update on the current and future FEMA Alternate Projects. He stated that the projects were at 59% completion. A brief discussion followed. Once we hear back from FEMA on the appeal, more decisions on projects will need to be made.

7. Old Business

- i. Board Appointments – Ms. Bradley Gave a brief update on the current appointments and the need for a new president. A discussion followed. **Commissioner Young moved to appoint Commissioner Beveridge President, Commissioner Decker Vice President, Commissioner Olsen Secretary, Commission Young Treasurer and Commissioner Mulder Board Member. Commissioner Decker seconded the motion. No discussion. Motion passed (5-0).**
- ii. Update on Tillamook PUD Easement for Single Pole – Ms. Bradley updated the Board on the new pole TPUD installed.
- iii. Manager’s Evaluation – Process – Ms. Bradley gave a brief overview of previous evaluations and asked for direction from the board for the current evaluation. Forms were handed in and the item will be placed on the next regular meetings agenda.

8. New Business

- i. Discussion and Consideration of Agreement with Carbon Solutions Northwest regarding for Commission Fee for Developing, Register and Monetize Carbon Off-Sets **(Action)** – Ms. Bradley will review questions brought up by the board and will revise and review with legal counsel then bring back the board later.
- ii. Discussion and Consideration of a Point to Point Electrical Transmission Agreement with Bonneville Power Administration for the Hooley Digester Project (if available) **(Action)** - Ms. Bradley and Mr. Palter gave an overview of the point to point electrical transmission agreement with BPA. A discussion followed. **Commissioner Young moved to approve the agreement if no objection came from legal counsel’s review and have the Board President sign the agreement. Commissioner Olsen seconded the motion. No discussion. Motion passed (5-0).**
- iii. Discussion and Consideration of a Construction Agreement with Bonneville Power Administration and Tillamook People’s Utility District for the Digester Project (if available) **(Action)** – Ms. Bradley gave an update on the construction agreement with BPA that had

been reviewed and approved by legal counsel. A discussion followed. **Commissioner Olsen moved to accept the Construction Agreement with Bonneville Power Administration and Tillamook People's Utility District for the Digester Project and have the Board President sign the agreement. Commissioner Mulder seconded the motion. Discussion was held on the elements of agreement, specifically when TPUD stops taking power and BPA starts. Motion passed (5-0).**

9. Manager's Report –

- Ms. Bradley updated the board on the price of the Biomass Tax Credits \$.92/\$1.00.
- Water IGA with Tillamook City is with legal counsel.
- The City would also like to have an easement for a trail along the railroad right of way from Goodspeed Park to the Houghton Slough parking area; Board commented that this is not a priority for the Port.
- Oregon Department of Environmental Quality (DEQ) is still requiring the POTB to have financial assurance for four years (\$1.3 million) for the active wood waste landfill. Landfill has the possibility to be mined to reduce any liability.
- TLC stated they could provide assurance for an annual fee of \$9750.
- Jack Erickson requested meetings with board members on 4/3/2013.
- Watseco/Barview Water is looking into an easement along the RR for a waterline.

10. Executive Session per ORS 192.660 (2)(e) to discuss Real Property Transactions – No session.

11. Communications

- i. Col-Pac Annual Report – Commissioner Young reported on the meeting and congratulated Ms. Bradley on being named the partner of the year.
- ii. Workshops – agendas and dates?
- iii. Next Regular Meeting: 4/16/2013 – 6:00 p.m. at Port Main Offices

12. Commissioner Comments – Commissioner Young asked if the museum is responsible for the plane at the intersection of Highway 101 and Long Prairie Road. They are, and plan to take it down and restore it in the hangar. Commissioner Beveridge asked for and updated on the courtesy car for the airport. Ms. Bradley will contact the county and report back.

13. Adjournment at 9:27 p.m.