



APPROVED 8/15/13

1. Call to order at 6 p.m.
Recognition of Persons Present –
Commissioners – John Lewis; Jack Mulder; Carolyn Decker; Jim Young;
Bob Olsen
Staff- Michele Bradley; Robert Miller; Pami Boomer
Public; Alene Allen; Gus Meyer
2. Public Comment – None
3. Swearing in of Commissioners Positions #1, #4 and #5 – Ms. Bradley swore in John Lewis(Position 5), Jim Young(Position 4) and Jack Mulder(Position 1)
4. Election of Officers of the Port of Tillamook Bay Board of Commissioners for the Fiscal Year 2013-2014 **(Action)** – Ms. Bradley update the current board officers and the requirements per the Oregon Revised Statutes. A discussion followed with several options presented. The option presented for motion was, Jim Young as President, Bob Olsen as Vice President, Jack Mulder as Secretary, Carolyn Decker as Treasurer and John Lewis as Commissioner. **Commissioner Mulder Moved to accept the positions as listed. Commissioner Olsen seconded the motion. No further discussion. Motion passed (5-0).**

Commissioner Young took over leading the meeting and signed the OBDD Brownsfield grant.
5. Discussion and Consideration of Resolution 2013-2014 #1 Business Matters Appointment and/or Authorization **(Action)** – Ms. Bradley gave an overview of the resolutions and suggested changes from last year. Discussion followed. **Commissioner Decker moved to accept Resolution 2013-2014 #1. Commissioner Mulder seconded the motion. Discussion – Commissioner Olsen asked if this resolution was updated yearly. Ms. Bradley confirmed it was. Motion passed (5-0).**

6. Discussion and Consideration of Water Rate and Base Charge Increase (Staff) **(Action)** – Mr. Miller and Ms. Bradley presented staff recommendations to the board. A discussion followed. **Commissioner Olsen moved to raise the sewer rate by 25% overall. Commissioner Decker seconded the motion. Discussion – Commissioner Lewis asked if the Port should wait to raise the rate until a decision on the water rate was reached. Motion passed (5-0).** No decision was made at this time on water rate and was tabled for further research and discussion at a later meeting.
7. FEMA Alternate Projects – Mr. Eckfield gave an update on the current and future FEMA Alternate Projects (FBO, Roads, Water, Bldg 5 Roof, Digester) as well as material handed out. A discussion followed. Ms. Bradley also updated the board on the Oregon Solutions Project. Projects are at 69% of completion.
8. Update on Tillamook Lightwave -Commissioner Young gave an update on Tillamook Lightwave.
9. Fiscal Year 2011-2012 Audit – Ms. Bradley gave a recap of the 2011-2012 audit. Discussion followed with the outcome being a summary being done for next month's board meeting.
10. Lease Orders – Ms. Bradley gave an overview of the lease orders (#13-11 Stimson Lumber, #13-12 Ronald Durheim). **Commissioner Olsen moved to approve the lease orders. Commissioner Decker seconded the motion. No discussion. Motion passed (5-0).**
11. Consent Agenda **(Action)** – Ms. Bradley gave an overview of the consent agenda, a discussion followed. **Commissioner Decker moved to approve the consent agenda as presented. No discussion. Motion passed (4-1 Commissioner Lewis abstained due to not being on the board last month).**
12. Communications
 - a. Ribbon Cutting and Dedication of the Airport Business Park, Near Space Facility, 7/19/2013, 11:00, by invitation only
 - b. Board Member Training, POTB Conference Room, 7/25/2013 9:30 am to 2:30
 - c. Next Regular Meeting: 8/15/2013 at 6 p.m.
 - d. Newsletters from NWACT
13. Commissioner Comments – None
14. Adjournment at 9:07 p.m.