



APPROVED 5/17/23

MINUTES

**FOR THE ANNUAL MEETING OF THE
PORT OF TILLAMOOK BAY BUDGET COMMITTEE
PORT OFFICE, 4000 BLIMP BLVD., TILLAMOOK – CONFERENCE ROOM
MONDAY, APRIL 24, AT 12:00 P.M.**

Open in Regular Meeting

1. Called to Order @ 12:00 p.m. by Sierra Lauder
Recognition of Persons Present: Commissioners Sierra Lauder, Bill Baertlein, Kevin Stoecker, Jack Mulder, and by Zoom Matt Mumford
Budget Committee members Jerry Dove, Gary Bond, Christian Sween, and by Zoom James Potts
Port Staff: General Manager Michele Bradley, Pami Boomer, Rita Welch, Mike Christie and Margaret Amick

Now sitting as the POTB Budget Committee @ 12:02 p.m.

2. Election of Officers:
 - a. Election of Chairperson and Vice-Chairperson
(Duty is to preside over the remainder of the meeting and/or meetings thereafter) **Jack nominated Christian Sween as Chairperson, Bill seconded and Christian was elected unanimously. Jack nominated Gary Bond as Vice Chairperson, Kevin seconded and Gary was elected unanimously.**
3. Presentation of Proposed Budget for Fiscal Year 2023-2024 and Discussion of Budget by Committee Members - Pami reported she budgeted for a 3% COLI increase in employee wages and that employee insurance premiums only increased by 5% this time. She changed the description for Department 60 from TAM to Hangar B to encompass all the revenue and expenses for Building 54. Sierra would like to add a separate GL for donations specifically for Hangar B maintenance and repairs. Jack asked for project engineering expenses to be separated from actual construction costs for easier tracking. The board will follow up on those two requests at a regular meeting. Pami reviewed the proposed budget, correcting spelling and wording errors, and answered all questions to the committee's satisfaction.

Minutes – Special Meeting

Posted at the following locations: POTB Main Offices; Tillamook County Courthouse; Tillamook County Library (Main Branch); and the Port's Website (www.potb.org)

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4. Public Testimony on Proposed Budget for Fiscal Year 2023-2024. There was no public testimony.
5. Consideration of Proposed Budget and Tax Levy - Pami requested a motion to approve the proposed Budget for Fiscal Year 2023-2024 as presented or as amended, and approve the tax levy rate of .0364 cents per \$1,000 of assessed valuation for the General Fund for Fiscal Year 2023-2024. **Gary moved to approve the proposed Budget for Fiscal Year 2023-2024 as presented, and approve the tax levy rate of .0364 cents per \$1,000 of assessed valuation for the General Fund for Fiscal Year 2023-2024. Sierra seconded. Jerry would like to see the tax rate increase. The motion passed unanimously. Michele thanked Pami for her good work. There was discussion that the tax rate being stated in cents can cause confusion. Jack moved to amend the motion to revise the wording of the tax rate to \$0.0364 per \$1,000 of assessed valuation for the General Fund for Fiscal Year 2023-2024. Sierra seconded and the motion passed unanimously.**
6. Adjourned @ 1:17 p.m.

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