



APPROVED 1-5-12

**BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING AND
LOCAL CONTRACT REVIEW BOARD**

TUESDAY, DECEMBER 13, 2011 AT 6:00 P.M.

4000 Blimp Boulevard, Tillamook, Oregon 97141

1. Commissioner Young called the meeting to order at 6:01 pm.

Recognition of Persons Present:

- a. Jim Young (President); Bill Baertlein (Vice President); Georgine Beveridge (Secretary); Carolyn Decker (Treasurer); and Bob Olsen (Commissioner).
- b. Staff: Michele Bradley (General Manager); Joshua Balmer (Staff).
- c. Eric Eckfield (Day CPM)

2. Public Comment: No Public Comment

3. Consent Agenda **(Action)**

Ms. Bradley gave an overview of the new financial reports and answered commissioner questions.

(Action) Commissioner Young entertained a motion to accept the Consent agenda. Commissioner Beveridge so moved the motion. Commissioner Decker seconded the motion. There was no further discussion. The motion was carried by a vote of (5-0).

4. FEMA Alternate Projects Update

Mr. Eckfield briefly reviewed the status of current projects (3.2, 2.1, Truck Scales) for the commissioners, answering clarification questions as he went through the slideshow. Mr. Eckfield also updated the board on current projects out for bid (2.6 Stimson Office, 2.7 POTB Main Office and 11 Septage Receiving). Mr. Eckfield provided a "DRAFT" project budget overview, walking the board thru the spreadsheets and answering questions.

5. Industrial Park Update and General Business

Policy Discussion and Consideration– Hunting Policy

Ms. Bradley gave an overview of the current Hunting Policy and issues in the past. Ms. Bradley proposed to add to the Policy.1) no controlled drives and 2) no hazing. She provided the board with a description of

what each meant. Commissioner Decker question if we were policing the hunting area during the hunting season. Ms. Bradley answered in the affirmative, along with OSP. **(Action) Commissioner Young entertained a motion to accept the proposed changes to the hunting policy. Commissioner Beveridge so moved, Commissioner Baertlein seconded the motion. There was no further discussion. The motion was carried by a vote of (4-0). Commissioner Decker abstained due to support of the elk herd.**

Commissioners Young and Beveridge suggested other policy changes. Starting with the Room Policy and a new Signage Policy; Ms. Bradley suggested having this subject in a special workshop. It was tabled until the New Year. Commissioner Olsen asked how the new buildings would be addressed once completed. Mr. Eckfield gave a brief overview of the process the County uses.

Discussion and Consideration - Septage Receiving Rate Increase: Ms. Bradley gave a brief history of the current rates also answering questions and suggested only raising the rate by 1.5 cents until completion of project 11.

(Action) Commissioner Young entertained a motion to increase the Septage Receiving Rate by 1.5 cents per gallon. Commissioner Decker so moved. Commissioner Baertlein seconded the motion. The motion was carried by a vote of (5-0).

Update on Tillamook Lightwave

Commissioner Young updated TLW issues regarding the Pacific City Landing Site and that storm damage repair has been completed.

6. Railroad Update

- a. Ms. Bradley gave an overview and answered questions about the unauthorized logging at Larson Slough. The landowner has a year to replant the damaged area or be fined. Commissioner Baertlein suggested a future policy regarding logging on POTB property.

7. Airport Update

- a. Ms. Bradley provided details and answered questions about POTB's completed *ConnectOregon* IV Application.
- b. Ms. Bradley gave a brief overview of the FAA-AIP Master plan and answered questions about potential acreage being removed from the airport zone. Ms. Bradley provided detail that suggested it would not be allowed to remove a large area, however small areas at a time may be allowed.

8. Leases

Commissioner Young inquired about or lease structure and if we have switched to the new leases. Ms. Bradley explained that the new lease will not be in use until the new buildings have been completed.

Commissioner Decker inquired about the RV & Boat Storage and its

rates, Ms. Bradley answered that we were at capacity and charge \$2.25 per linear foot.

(Action) Commissioner Young entertained a motion to accept the proposed leases (Nancy Norlander, John Zora, Scott Doherty, and Chris Spence) **Commissioner Baertlein so moved. Commissioner Beveridge seconded the motion. No discussion. Motioned passed (5-0).**

9. Communications

- a. Christmas Party 12/16/2011 at 6:00, Dinner at 6:30
- b. Office Closed 12/26/2011 for Christmas Holiday
- c. Office Closed 1/2/2012 for New Year's Day Holiday
- d. Next Special Board Meeting: 01/05/2012, Noon (brown bag lunch)
- e. Next Regular Board Meeting: 01/17/2012, 6:00 pm

Discussion was held on the proposed ODOT project and POTB's property at Hoquarton Slough. Outcome of said discussion was that the POTB would not refuse to sell property to hold up the project.

Now sitting as the Local Contract Review Board: At 7:58 pm

Discussion was held in Consideration of LCRB Resolution 2011-2012 #5 Adopting Public Contracting Rules and Procedures

(Action) Commissioner Young entertained a motion to accept LCRB Resolution 2011-2012 #5 Adopting Public Contracting Rules and Procedures. Commissioner Baertlein so moved. Commissioner Decker seconded the motion. No further discussion held. Motion Passed (5-0)

Now sitting as the Port of Tillamook Bay Commission: 8:03 pm

10. Commissioner Comments

Commissioner Olsen announced he would be attending the annual Special Districts Meeting in Sunriver representing the other board he sits on. He asked if the POTB would be willing to pick up half the cost since any knowledge gained would be shared with both boards. Commissioner Beveridge asked what the trainings would be about; Ms. Bradley gave an overview about past trainings and answered questions. **Consensus was reached to agree to cover half of Commissioner Olsen's cost, after NOSD bills POTB.** No other Board Member will attend. Ms. Bradley will be attending as well.

Ms. Bradley announced that an invitation had been extended to the POTB for a tour of Stimson Lumber's new optimized canter line. Commissioners Olsen and Beveridge expressed interest in attending.

Regular Session was recessed at 8:12 pm and Executive Session per ORS 192.660 (2)(e) for Real Property Transactions was opened at 8:15 pm. Regular Meeting was reconvened at 9:16 pm

11. Meeting was adjourned at 9:16:30 pm