



AGENDA - DRAFT
POTB BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING
PORT OFFICE, 4000 BLIMP BLVD., TILLAMOOK – CONFERENCE ROOM
WEDNESDAY, SEPTEMBER 21, 2022, 6:00 P.M.

<https://us02web.zoom.us/j/86895410895?pwd=a2Ezbnk9ub2RFd25Rd3Y2UWpCWmpldz09>

Any comments or written testimony, if allowed, may be submitted to mbradley@potb.org up to 3:00 pm on the afternoon of the meeting

1. 6:00 Call to Order, Recognition of Persons Present, and Public Comment for Items Not on the Agenda (2-minute limit, or as Board President Desires)
2. 6:05 Air Museum Director Report – Rita Welch (verbal)
 - a. Transition of Highway 101/Long Prairie Road
 - b. Update on WRD discussion on safety and condition assessment
3. 6:15 Consent Agenda **(Action)**
 - a. Minutes for 08/17/2022 - Regular Meeting and 08/16/2022 – Joint meeting with FOTAM
 - b. Lease Order #22-17 In Other Words; Bldg. #5, Ste. C, Office #6; Office space; mo. to mo.
4. 6:20 Manager’s Written Report and Discussion - Michele Bradley **(No Action)**
5. 6:35 Discussion and Consideration of 1st Draft of Board Duties and Responsibilities Policy **(Possible Action)**
 - a. SDAO/SDIS 2022 Best Practices – needs from board members
6. 6:45 Discussion and Consideration of 1st Draft of Resolution 2022 – 2023 #3, a Policy to Guide POTB Timely Response to Legislative Issues and Action during Legislative Sessions, and Identifying POTB Legislative Advocacy Priorities **(Action)**
7. 7:05 Discussion and Consideration of Railroad Use of Property Fee Schedule Update **(Action)**

8. 7:15 Office Administrator Report – Pami Boomer (adjusted for late arrival)
 - a. Financials from August 2022
 - b. Possible change to Workers Compensation insurance

9. 7:20 Commissioner updates and written reports
 - a. Tillamook Lightwave (TLW) – see written report
 - i. Letter to PUD and BOCC requesting follow up joint meeting
 - ii. HOLD: Discussion and Consideration of Resolution 2022 – 2023 #2 for Funding of Tillamook Lightwave’s Purchase of Diesel Backup Generators at the Pacific City Cable Landing Station **(Action), if available**
 - b. Columbia Pacific Economic Development District (Col-Pac) – 9/8/22 meeting
 - c. NW Area Commission on Transportation (NWACT) – 9/8/22 meeting
 - d. Friends of Tillamook Air Museum (FOTAM) – 9/1/22 meeting
 - e. Salmonberry Trail Intergovernmental Agency (STIA) – No meeting

10. 7:35 Communications
 - a. Next Board Meetings:
 - i. Regular Meeting - October 19, 2022
 - ii. Regular Meeting - November 16, 2022
 - iii. Closed for Thanksgiving – Thursday and Friday
 - iv. Regular Meeting - December 21, 2022
 - v. Closed for Christmas Holiday – Monday, 12/26/22
 - vi. Closed for New Year’s Day Holiday – Monday 1/2/23

11. 7:40 Executive Session per ORS 192.660 (2) (e) for Real Property Transactions

12. Adjournment by 9:00, unless unanimously agreed to extend