



**APPROVED 4/19/2016**

## **MINUTES**

**BOARD OF COMMISSIONERS**

**SPECIAL MEETING**

**THURSDAY, APRIL 7, 2016 AT 12:30 P.M.**

**POTB MAIN OFFICES – Conference Room  
4000 Blimp Boulevard, Tillamook, Oregon 97141**

1. Call to Order: Com. Young @ 12:30 p.m.  
Recognition of Persons Present: Commissioners Carolyn Decker; Jim Young and Bob Olsen – Jack Mulder and John Lewis absent  
Port Staff: Pami Boomer; Aaron Palter and Margaret Amick

2. Public Comment for Items Not on Agenda: None

3. Discussion and Consideration of Accepting a Temporary Construction Easement from Barbara Aufdermauer, Trustee, Credit Shelter Trust (“Grantor”) in Regards to the Southern Flow Corridor Landowner Preferred Alternative Construction Project/ Aaron Palter, Project Coordinator explained the property owner will allow the contractor temporary access to the property to reach the construction area and will allow dirt and materials to be stored on the property until it is redistributed. Contractor will restore the road as part of the agreement. **Com. Decker moved to Accept a Temporary Construction Easement from Barbara Aufdermauer, Trustee, Credit Shelter Trust (“Grantor”) in Regards to the Southern Flow Corridor Landowner Preferred Alternative Construction Project. Com. Olsen seconded, motion passed (3-0). Mulder and Lewis absent.**

Aaron Palter clarified for the Board regarding the work sites; the schedule for the demolition of the buildings and the disposition of vegetation after clearing. When asked about the consequences to the contractor of not completing project, Aaron explained there will be an escalating financial penalty to the contractor.

4. Budget Update / Pami Boomer, Office Administrator – Ms. Boomer explained she cannot discuss the proposed 2016 – 2017 budget prior to the first Budget Committee Meeting. The proposed Budget will be published April 29, 2016 with the first Budget Committee Meeting on May 5, 2016. The Committee will consist of 10 members (the 5 Board Members and 5 others) and 6 are required for a quorum. Ms. Boomer said that she is having a hard time finding 5 people to complete the Committee and requested the Board to ask around. The Board asked what our current expenses for the Digester are and what is being picked up by

TCCA. Ms. Boomer explained that except for the transportation fees the Port is paying the day to day expenses and TCCA will reimburse them after the end of the month. Com. Young is uncomfortable with TCCA being involved in operating the Digester and would prefer another business run it if it isn't shut down.

5. Communications

- i. Next Regular Meeting – Tuesday, April 19, 2016 at 6:00 p.m. Declare Vacancy for Commissioner **(confirm quorum)**
- ii. Next Special Meeting – Thursday, May 5, 2016 at 12:30 p.m.

6. Commissioner Comments: Com. Olsen wants to see more marketing of the Port on social media.

7. Adjournment: Com. Young @ 2:26 p.m.