



AGENDA
POTB BOARD OF COMMISSIONERS

REGULAR MONTHLY MEETING
PORT OFFICE, 4000 BLIMP BLVD., TILLAMOOK – CONFERENCE ROOM
WEDNESDAY, SEPTEMBER 16, 2026, AT 3:00 PM

<https://us02web.zoom.us/j/89993995943?pwd=MBZ95b1ORBXLs2nxwRfK71wXbyNBwZ.1>

Any comments or written testimony, if allowed, may be submitted to mbradley@potb.org up to 11:00 am on the day of the meeting.

- 1) 3:00 Call to Order, Recognition of Persons Present
- 2) 3:05 Hangar B Update – Michele Bradley and Christian Gurling
 - a) FYI – articles
 - b) FEMA Updates (verbal)
 - (1) Flap Removal update
- 3) 3:15 Consent Agenda **(Action)**
 - a) Minutes for August 19, 2026, Regular Meeting, and August 28, 2026 Special Meeting (executive session)
 - b) Lease Order AP-26-16: Hangar #18, Conrad and Billips, mo/mo
 - c) Lease Order IP-26-17: Vintage Aviation Museum ground lease, 25 years with two 25-year options (main parking lot, parking east along Hangar B, and apron near Guppy; and foundation of Hangar B for 475,395 square feet total based on agreed upon Term Sheet (8/19/2026); and authority for general manager to sign associated Asset Purchase Agreement.
- 4) 3:25 Discussion and consideration of Resolution 2026-2027 #2, a Clean Water State Revolving Fund Loan No. RC0070 (forgivable loan) Agreement with the Oregon Department of Environmental Quality for \$60,000 (pending public notice) and authorization for general manager to sign project documents for Septage Receiving Station Relocation to the digester site **(Action)**
- 5) 3:30 Discussion and consideration of Port application to Oregon Department of Energy for their Energy Efficiency Conservation Block Grant (RE: EECBG - HVAC study) for \$60,000 and authority for the general manager to sign grant and project documents. This is all grant with no match and has a short timeline (complete by 10/30/26). **(Action)**

- 6) 3:35 Discussion and consideration of Resolution 2026-2027 #3, in support of the Port's application to Business Oregon's Regional Infrastructure Fund (RIF) Program for development of hangars at Tillamook Airport Business Park for UAS/Uncrewed (est. \$2,500,000) and authority for the general manager to sign grant and project documents **(Action)**
- 7) 3:40 Office Administrator Report – Pami Boomer
 - a) Financials
- 8) 3:50 Manager's Written Report and Discussion - Michele Bradley
- 9) 4:00 Communications
 - a) October 21, 2026 - Regular Board Meeting, 3:00 pm
 - b) November 11, 2026 – Closed for Veteran's Day
 - c) November 18, 2026 - Regular Board Meeting, 3:00 pm
 - d) November 26 and 27, 2026 – Closed for Thanksgiving
- 10) 4:05 Executive Session per ORS 192.660(2)e regarding Real Property
- 11) Any other discussion after Executive Session